

# AGENDA

**Meeting:** Chippenham and Villages Area Board  
**Place:** Wiltshire and Swindon History Centre, Cocklebury Road,  
Chippenham, SN15 3QN  
**Date:** Monday 14 March 2022  
**Time:** 7.00 pm

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Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm.**

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Please direct any enquiries on this Agenda to Ellen Ghey (Democratic Services Officer), direct line 01225 718259 x18259 or email [Ellen.Ghey@wiltshire.gov.uk](mailto:Ellen.Ghey@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)  
Cllr Peter Hutton, Cepen Park and Hunters Moon  
Cllr Dr Nick Murry, Monkton (Vice-Chair)  
Cllr Liz Alstrom, Chippenham Hardens & Central  
Cllr Nick Botterill, By Brook  
Cllr Clare Cape, Pewsham  
Cllr Adrian Foster, Chippenham Sheldon  
Cllr Howard Greenman, Kington  
Cllr Kathryn Macdermid, Chippenham Hardenhuish  
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

## **Recording and Broadcasting Information**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7:00pm</b>
<p>2     <b>Apologies</b></p> <p>To receive any apologies for absence.</p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 12</i>)</p> <p>To approve and sign as a true and correct record the minutes of the meeting held on 13 December 2021.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Chairman's Announcements</b> (<i>Pages 13 - 22</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> <li>• Ask for Angela Relaunch</li> <li>• Queen's Platinum Jubilee Celebrations 2 – 5 June 2022</li> <li>• Changes to Residual Waste Collection Days from 28 February 2022</li> <li>• Changes to Highway Code</li> <li>• Great British Spring Clean</li> </ul>	<b>7:05pm</b>
<p>6     <b>Partner and Community Updates</b> (<i>Pages 23 - 44</i>)</p> <p>To note the written updates provided and answer any questions arising from the floor:</p> <ol style="list-style-type: none"> <li>i. Wiltshire Police</li> <li>ii. Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>iii. Parish and Town Councils</li> <li>iv. BaNES, Swindon and Wiltshire Clinical Commissioning Group (CCG)</li> <li>v. Healthwatch Wiltshire</li> <li>vi. Older People/Carers Champion</li> <li>vii. Other Community Groups</li> </ol>	<b>7:15pm</b>
<p>7     <b>Prevention and Wellbeing Team Presentation</b></p> <p>To receive a presentation by the Prevention and Wellbeing Team.</p>	<b>7:45pm</b>

8	<b>Neighbourhood Plan Update</b> To receive an update on the Neighbourhood Plan.	8:00pm
9	<b>Old College Consultation</b> To receive an update on the Old College.	8:15pm
10	<b>Local Youth Network Update</b> To receive an update on the Local Youth Network.	8:45pm
11	<b>Community Area Transport Group (CATG) (Pages 45 - 94)</b> To consider the report and recommendations arising from the last meeting of the Community Area Transport Group held on 22 February 2022.	8:50pm
12	<b>Funding (Pages 95 - 98)</b> To determine the following grant applications:  <b><u>Community Area Grants:</u></b>  To consider the following applications for Community Area Grant funding:  <ul style="list-style-type: none"> <li>• <b>Heritage Trails Project</b> - £420, towards Heritage Trails Leaflet Reprint.</li> <li>• <b>Sheldon Road Methodist Church</b> - £5,000, towards the Sheldon Road Methodist Church Energy Saving Project.</li> <li>• <b>Chippenham Cycle Network Development Group</b> - £3,000, towards Cycle Path Chicane Barrier Removals.</li> <li>• <b>Chippenham Town Council</b> - £3,500, towards Chippenham Town Centre CCTV System.</li> <li>• <b>Spero Community Food Bank</b> - £3,000, towards the Food Bank.</li> <li>• <b>Avon Needs Trees</b> - £1,250, towards Protecting 10,000 Trees in a Biosecure Way.</li> </ul> <b><u>Health and Wellbeing Grants:</u></b>  To consider the following applications for Health and Wellbeing Grant funding:  <ul style="list-style-type: none"> <li>• <b>Chippenham Library</b> - £3,990, towards Chippenham Library Pause and Relax Activities.</li> <li>• <b>Our Time Project</b> - £1,000, towards Movement and Inspire Film for Elders Chippenham.</li> </ul>	9:00pm

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Close**

The next meeting of the Chippenham Area Board will be held on 13 June 2022.

**9:15pm**



# MINUTES

**Meeting:** Chippenham and Villages Area Board  
**Place:** Online  
**Date:** 13 December 2021  
**Start Time:** 7.00 pm  
**Finish Time:** 9.40 pm

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Please direct any enquiries on these minutes to: Ben Fielding(Democratic Services Officer),(Tel): 01225 718259 or (e-mail) [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Liz Alstrom  
Cllr Nick Botterill  
Cllr Clare Cape  
Cllr Ross Henning (Chairman)  
Cllr Peter Hutton  
Cllr Kathryn Macdermid  
Cllr Dr Nick Murry (Vice-Chairman)  
Cllr Nic Puntis

### **Wiltshire Council Officers**

Ollie Phipps, Community Engagement Manager  
Dom Argar, Technical Support Officer  
Ben Fielding, Democratic Services Officer  
Leo Penry, Democratic Services Officer

### **Partners**

Tim Elliott, Dorset & Wiltshire Fire & Rescue Service  
Sergeant Richard Marshall, Wiltshire Police  
Alison Butler, Chippenham Carers Champion and Rural Representative

**Total in attendance: 29**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
31	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Chippenham and Villages Area Board.</p>
32	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Howard Greenman and Councillor Adrian Foster. Additionally apologies were received from Philip Wilkinson, Police and Crime Commissioner for Wiltshire and Swindon as well as Inspector James Brain (Wiltshire Police), who had arranged for Sergeant Richard Marshall to attend the meeting in his absence.</p>
33	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 27 September 2021 were presented for consideration. The Chairman raised the following points that arose from the previous minutes:</p> <ul style="list-style-type: none"> <li>• Regarding Future Chippenham, the Chairman noted that workshops had taken place in the past two weeks.</li> <li>• Regarding the Chippenham Place Partnership, it was updated that this group is still being formulated and a meeting is yet to take place.</li> </ul> <p><b><u>Resolved</u></b></p> <p><b>To approve the minutes as a correct record.</b></p>
34	<p><u>Declarations of Interest</u></p> <p>Councillor Ross Henning declared that he is a trustee of the Community Hub.</p>
35	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> <li>• <b>Changes to Wiltshire's Taxi Tariffs</b></li> </ul> <p>The Chairman drew attention to a briefing note attached to the agenda which provided an update regarding the proposed changes to the Taxi Tariff Schedule for Hackney Carriages in Wiltshire. The note included information that was shared with the Licensing Committee at its meeting on 13 September 2021. Approval had already been provided for the proposals to be implemented, which will take place on 4 January 2022 subject to the proposals being advertised and undergoing standard consultation processes.</p> <p>It was also raised by Area Board Members that it would be positive for there to</p>



be a move towards the use of electric taxis in the future.

- **Update on Leisure Centres Transferring to Wiltshire Council**

The Chairman drew attention to the leisure insourcing project, which would see 10 leisure centres currently managed by Places Leisure move over to Wiltshire Council. This transfer would include The Olympiad, Chippenham and further information, and a frequently asked questions section can be found on a webpage via the included link in the report.

Councillor Doctor Nick Murry added that he had spoken to the Cabinet as well as Chippenham Town Council in regard to receiving additional CIL funding in order to return The Olympiad to its previous state.

- **Wiltshire Youth Council Update**

The Chairman referred to the report attached to the agenda which provided an update on the Wiltshire Youth Council. The Wiltshire Youth Council will start next year, with representatives from secondary schools across the county elected to speak out on issues that are important to them. Schools have been invited to encourage 11–17-year-olds to put themselves up for election, with elections due to take place between 31 January 2022 and 4 February 2022. Further information on the Wiltshire Youth Council, can be found in the agenda pack.

Following the announcement there was time for the following points to be raised:

- It was confirmed that all of the schools in Chippenham have submitted candidates for the Wiltshire Youth Council.
- It was raised that though the Wiltshire Youth Council plan to allow elected young people to spend time with elected Members of Wiltshire Council; it could be positive and educational for them to also spend time with the leader of the opposition as well as the Chairman and Vice-Chairman of the Scrutiny Committee.
- It was suggested that Area Board Members approach schools and ask whether they would be prepared for Members to visit and give talks.

- **Community Governance Review**

The Chairman drew attention to the briefing note attached to the agenda which related to a survey being undertaken for a community governance review, including an ongoing survey on a proposed change to the name of Biddestone Parish Council. The surveys, along with other information, would enable the Electoral Review Committee to consider if any changes should be made to parish governance arrangements in these areas.

- **Bike Theft Crime**

The Chairman updated that The Chippenham and Villages Area Board are working with Wiltshire Police to deal with the rise in bike theft crime and are supporting bike marking days by investing in specialist kits.

	<p><b><u>Resolved</u></b></p> <p><b>That the Chippenham and Villages Area Board approved £540 of funding towards bike marking kits.</b></p> <p>It was noted that eventually once the bike marking event is arranged, that Area Board Members are made aware so that they can promote the event and also attend in recognition of the finding provided by the Area Board.</p>
36	<p><b><u>Partner Updates</u></b></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b> The Area Board received a verbal update from Sergeant Richard Marshall. An overview was provided of the performance over the last 12 months to September 2021, which included the following points: <p>An overview of the local priorities for Chippenham was provided, which included the following areas:</p> <ul style="list-style-type: none"> <li>• <b>Current issues surrounding the town centre of Chippenham and bike thefts</b> – It was updated that during the past two months, the Police have seen a year high of bike thefts. These thefts have been committed by one group of people, who have now been identified, with the potential that three members of the group will be charged with 30-40 charges including for theft, bike theft, anti-social behaviour and possession of weapons. Op Sleigh is set to take place over the Christmas period, with the hope that there will be a decrease in crime.</li> <li>• <b>Increase in anti-social behaviour and crimes by a large group of youths in Chippenham town centre</b> – It was noted that this problem is also being caused by the same group of individuals, with acts of abuse towards shop staff and members of the public as well as criminal damage having taken place. The Police are using their power to issue community protection notices, with ringleaders targeted.</li> <li>• <b>Shop Theft</b> – Also linked to the same group of individuals, normal Christmas increases of shop thefts have taken place, however these have been exasperated by the linked group. The Police are looking to bring the charges together in order to apply serious conditions.</li> <li>• <b>County Lines and local line drug dealers</b> – The Police recently secured numerous charges on people within local lines dealing high amounts of Class A drugs. The Police have so far secured charges for 4 cases of conspiracy to supply Class A drugs. Convictions will range from 2 to 6 years, with the hope that this will have a huge impact on the amount of drugs sourced from within Chippenham.</li> </ul> <p>Following the verbal update there was time for the following questions and points to be raised:</p> </li> </ul>

- It was queried whether the CCTV would be able to be placed in specific locations to address concerns. Such requested locations were prominent locations within the town centre, the A350 to act as a visible deterrent for speeding as well as in Pewsham.
- It was questioned how much of a difference the new HD CCTV is providing to the Police. To which it was clarified that the difference has been positive, with the improved quality allowing for distinguishing features on both property and individuals to now be identified.
- It was suggested that Sergeant Marshall and Councillor Doctor Nick Murry meet, in order to discuss where new cameras would be best placed for the Cycle Network Group.
- Clarity was sought regarding the group causing anti-social behaviour issues and bike thefts. It was stated that this group are local (Chippenham, Calne and Bath) although they travel to be together in Chippenham.

- **Dorset & Wiltshire Fire & Rescue Service**

The Area Board received a verbal update from District Commander, Tim Elliott. The update covered the following:

- The importance of prevention work was referenced, in order to make sure that fires and incidents don't occur. The fire service offers Safe and Well visits to those who could be living alone, are over 65 years old, have a health condition or might not have a smoke detector. Safe and Well visits are free and last one hour, covering such topics as individual needs, good practice, cooking and electrical safety. The following phone number: 0800 0382323 and website: <https://www.dwfire.org.uk/safety/safe-and-well-visits/> can be accessed for those interested in booking a visit.
- There has been on-going interaction by the Protection Team with local businesses and private landlords within the town to raise awareness of general fire safety. Complaints can be raised regarding commercial premises by using the following email: [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk) as well as calling 01722 691717 during office hours or 0306 7990019 out of office hours.
- The Fire and Rescue Service are currently looking to recruit on-call firefighters, who though they have "normal" jobs during the day, they are available when at home overnight and weekends to be on call. On-call firefighters receive the same level of training and equipment and training as those who are professional. For those interested in becoming an On-call firefighter, further information can be found via the following link: [www.dwfire.org.uk/workingfor-us/on-call-firefighters/](http://www.dwfire.org.uk/workingfor-us/on-call-firefighters/).
- There have been no real incidents to respond to since the last Area Board meeting and though incident numbers are higher, it is expected. In particular, possibly linking to the Police update, there have been issues with fire alarms in the Saddlers Mead and Monkton Park Area. The Fire Service are working to reduce anti-social behaviour with partners.

	<p>Following the verbal update there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• It was encouraged that the Fire Service apply for Area Board grant funding to help fund SPECTRA (previously Salamander) courses.</li> <li>• The safety concern of Christmas lights on homes was raised, with reassurance provided that communications will be put out in the near future to address fire risk surrounding lights.</li> <li>• It was acknowledged that it was positive to see that the Safe Drive Stay Alive roadshow has returned to schools. Tim Elliott updated that recently one at Hardenhuish School was cancelled due to Covid restrictions, although this will be rescheduled.</li> </ul> <p>• <b>BaNES, Swindon &amp; Wiltshire Clinical Commissioning Group (BSW CCG)</b></p> <p>The Area Board noted written updates attached to the agenda. It was additionally clarified that though the closure of vaccination sites in Wiltshire was referenced within the report, Hathaway Medical Centre in Chippenham will remain open for vaccinations.</p> <p>• <b>Older People / Carers Champion</b></p> <p>The following verbal update was received from Alison Butler, Carers Champion and Rural Representative. The update covered the following:</p> <ul style="list-style-type: none"> <li>• Having previously spoken about local water quality at the previous Area Board, Alison had been in touch with Andrew Chatterley at Wessex water, who if the Area Board was to have an environment themed meeting, would be willing to attend.</li> <li>• Alison updated that she shared the same concerns as Julia Stacey, Older People Champion, that during current challenging times the Council has funded smaller community groups, which have effectively acted as a safety net, doing an excellent job.</li> </ul> <p>Following the verbal update there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• It was stated that Wessex Water could attend Area Board meetings in order to provide partner updates, especially as they will be a key partner for the Chippenham River Festival.</li> <li>• During the previous Area Board meeting, funding was awarded to Avon Needs Trees towards the planting of trees on Stanley Lane. Planting is set to take place between now and Christmas, with volunteers welcome to help.</li> </ul>
37	<p><u>Warm and Safe</u></p> <p>The Area Board received a presentation from Lorna Wilcox, Warm and Safe Wiltshire Project Officer. The presentation covered the following:</p>

	<ul style="list-style-type: none"> <li>• Warm and Safe Wiltshire offer free and impartial energy saving advice to householders. Having started in 1979, the aim of the charity is to improve the energy efficiency of homes across Wiltshire as well as providing free and impartial advice to all residents.</li> <li>• Warm and Safe Wiltshire runs in Partnership with Wiltshire and Swindon Councils, Dorset &amp; Wiltshire Fire and Rescue service as well as the public health sector including hospitals in the county.</li> <li>• Lorna explained the energy efficiency of homes and how different parts of the home allow for more or less heat to leave properties. Therefore meaning that different properties need different treatments, for example insulation and damp proofing, heating, prevention of damp and mould.</li> <li>• The charity also offers guidance on bills and debt, specifically how to understand bills and potentially switching tariffs and providers. Support is also provided to identify applicable supplier services and discounts.</li> <li>• As part of the partnership work conducted by Warm and Safe, people can be referred to the Dorset &amp; Wiltshire Fire and Rescue service for Safe and Well visits.</li> <li>• For further information can be found on the Warm and Safe website: <a href="#">Warm and Safe Wiltshire</a></li> </ul> <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• It was questioned whether Warm and Safe have a FAQ guide of what to look out for with scammers. It was clarified that though there isn't a guide, Warm and Safe suggests that people don't engage with people knocking on doors and that they are always available as a way of identifying genuine schemes and for guidance on how to apply for them.</li> <li>• It was clarified that as an impartial charity, Warm and Safe do not partake in community energy buying schemes.</li> <li>• It was suggested that Warm and Safe contact the Community Hub in order to further promote their service.</li> </ul>
38	<p><u>Community Hub</u></p> <p>The Area Board received a presentation from Sandie Webb from the Community Hub. The update covered the following:</p> <ul style="list-style-type: none"> <li>• The Community Hub came about following the recognition that though Chippenham had community spirit, there was no central hub for community support, advice or signposting.</li> <li>• Following discussions with the owner of Borough Parade shopping centre, the Community Hub was given a shop with a 2-year rent free lease, including waived service charges. The Area Board and Town Council provided an initial grant, with the lease signed in April 2021. Collecteco also donated 61 items of furniture towards the Community Hub.</li> </ul>

	<ul style="list-style-type: none"> <li>• An explanation of what the Community Hub does was provided, including contributing towards making Chippenham a compassionate community, signposting with a variety of professional organisations to offer support, providing training courses for all ages and abilities.</li> <li>• The Community Hub works with a large variety of organisations in the local area with multiple purposes.</li> <li>• The Town Centre Development Team was established as the Community Hub wanted to be more recognised and heard. The aim is to ensure that community voice is heard whenever town centre development takes place. Examples of work have included community surveys.</li> <li>• The Town Environment Team was established to tackle community environment issues, such as knotweed in Monkton Park and along the river. Work is completed in conjunction with the Wiltshire Wildlife trust, Wiltshire and Town Councils.</li> <li>• Sandie stated that volunteers are always welcome at the Community Hub.</li> </ul> <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• Area Board Members sounded their appreciated for the work that the Community Hub has contributed to Chippenham as well as fostering the development of a community feel to Chippenham.</li> </ul>
39	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Chairman introduced the minutes and recommendations from the CATG meeting held on 17 November 2021.</p> <p><b><u>Resolved</u></b></p> <p><b>The minutes and recommendations of the Community Area Transport Group meeting held on 17 November 2021 were agreed as a correct record.</b></p> <p><b>The Area Board ratified the decision of the Community Area Transport Group that Parish Council and Town Council contribution had changed from 25% to 30% although permitting provision for a higher contribution if agreed by the Parish and Town Council concerned.</b></p> <p>Clarity was provided that the change regarding Parish and Town Council contribution would come into place from April 2022.</p>
40	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following as detailed in the reports attached to the agenda.</p>

**Community Area Grants**

- 1) Friends of St Peters FOSPA - £597.50 towards St Peters CofE Academy Community Defibrillator.

**Resolved**

**Friends of St Peters FOSPA was awarded £597.50 towards St Peters CofE Academy Community Defibrillator.**

- 2) Wilts and Berks Canal Trust - £4,892 towards Stabilisation of canal towpath and bank.

**Resolved**

**Wilts and Berks Canal Trust was awarded £4,892 towards Stabilisation of canal towpath and bank.**

- 3) St Marys Chippenham PTA - £920 towards St Marys EYFS Unit creative play.

**Resolved**

**St Marys Chippenham PTA was awarded £920 towards St Marys EYFS Unit creative play.**

- 4) Councillor Led Initiative - £3,956.40 towards Kids High Viz Vest, Litter Picker and Gloves

**Resolved**

**Councillor Led Initiative was awarded towards £3,956.40 Kids High Viz Vests, Litter Pickers and Gloves.**

**Youth Grant Applications**

- 1) CPM Sounds CIC - £4,830 towards Riverbank Studios ongoing development and post-covid delivery of youth work.

**Resolved**

**CPM Sounds CIC was awarded £4,500 towards Riverbank Studios ongoing development and post-covid delivery of youth work.**

- 2) Mindreset - £1,500 towards Mental Health Awareness Workshops.

**Resolved**

**Mindreset was awarded £1,500 towards Mental Health Awareness**

	<p><b>Workshops.</b></p> <p>3) Chippenham Sports Partnership - £425 towards primary and secondary schools dance festival.</p> <p><b><u>Resolved</u></b></p> <p><b>Chippenham Sports Partnership was awarded £425 towards primary and secondary schools dance festival.</b></p> <p>4) The Wiltshire Outdoor Learning Team CIC - £2,475 towards Chippenham River Festival 2022 high ropes event.</p> <p><b><u>Resolved</u></b></p> <p><b>The Wiltshire Outdoor Learning Team CIC was awarded £2,100.25 towards Chippenham River Festival 2022 high ropes event.</b></p> <p><b><u>Health and Wellbeing Grants:</u></b></p> <p>1) Chippenham Day Centre - £500 towards Chippenham Day Centre further Health and Wellbeing.</p> <p><b><u>Resolved</u></b></p> <p><b>Chippenham Day Centre was awarded £500 towards Chippenham Day Centre further Health and Wellbeing.</b></p> <p>2) Hathaway Medical Centre - £4,000 towards Chippenham Leg Clinic social prescribing model.</p> <p><b><u>Resolved</u></b></p> <p><b>Hathaway Medical Centre was awarded £3,000 towards Chippenham Leg Clinic social prescribing model.</b></p> <p><b>The Area Board also added a caveat that any balance left over at the end of the financial year would be used to top up funding for the Hathaway Medical Centre to the originally applied for amount of £4,000.</b></p>
41	<p><b><u>Climate/Environment and Ecological Project</u></b></p> <p>The Area Board discussed the potential ring fencing of £10,000 from this year's budget to go towards a Climate/Environment and Ecological project. The discussion included the following key points:</p> <ul style="list-style-type: none"> <li>• Councillor Doctor Nick Murry stated that following the previous AreaBoard, where a Climate and Ecological Emergency Forum was</li> </ul>



	<p>established, Community Engagement Manager, Ollie Phipps suggested that the Area Board ringfence funding for Climate, Environment and Ecological projects.</p> <ul style="list-style-type: none"> <li>• Councillor Peter Hutton noted that it would be positive for this funding, if agreed, to also encompass community allied projects, such as those involving sport, that would aim to get residents outside.</li> </ul> <p><b><u>Resolved</u></b></p> <p><b>The Area Board agreed to ring fence £10,000 from this year’s budget to go towards a Climate/Environment and Ecological projects, including projects with community co-benefits.</b></p>
42	<p><u>Urgent Items</u></p> <p>There were no urgent items.</p>
43	<p><u>Close</u></p> <p><b>The date of the next meeting is 14 March 2022 at 7.00pm.</b></p>

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## Chair's Announcement – Ask for Angela

### Worried on a night out? Ask for Angela

Over the festive season and beyond, we'd like to remind you of the Ask for Angela scheme, which helps to keep people safe on a night out and protects anyone who is feeling vulnerable or unsafe while on a date or with someone they have met.

Anyone who feels unsafe in such a situation can get help from bar staff by simply asking to speak to "Angela". Staff will then assist the person in leaving the venue discreetly and getting home or to a place of safety. This could mean taking the person out of sight, calling for a taxi and making sure they get home okay, or even asking the person causing distress to leave the venue if appropriate.

Do you work in a venue that might want to participate? You can find posters and more information at our [Ask for Angela webpage](#).





**The Queens Platinum Jubilee  
Briefing Note**

**Service:** Enforcement, Highways Operations

**Further Enquiries:** Kevin Oliver, Events Authorising Officer

**Date Prepared:** December 2021

**Direct Line:** 01380 826335

**The Queen's Platinum Jubilee celebrations**

**1. Purpose**

1.1 To update Area Boards on arrangements to support communities to celebrate the Queen's Platinum Jubilee.

**2. Background**

2.1 In 2022, Her Majesty the Queen will become the first British Monarch to celebrate a Platinum Jubilee (70 years of service) having acceded to the throne in February 1952.

2.2 An extended Bank Holiday, from Thursday 02 June - Sunday 05 June 2022 will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone by means of community street parties.

2.3 These four days of celebration will include public events and community activities, as well as national moments of reflection on the Queen's 70 years of service.

2.4 Similar events took place in 2012 for The Queen's Diamond Jubilee, with many communities holding street parties, barbeques and tea parties in honour of the milestone. Wiltshire Council have specified previous guidance and relevant officers will follow the same process as used in 2012.

### 3. Procedure and management of applications

3.1 Wiltshire Council has a robust and straightforward system in place to ensure that communities wishing to celebrate the Queen's Platinum Jubilee are signposted to the council's web page where they will find the appropriate tools, support and guidance to apply to hold a street party. See here – [Platinum Jubilee celebrations – useful information and guidance](#)

3.2 The application process will be a combined departmental effort, as with previous events of this nature.

3.3 The council's Traffic Orders, and Highways teams will need time to ensure that all road closure notices and provisions are in place to allow for a safe and enjoyable event for all guests, while maintaining and facilitating access for emergency services at all times. A minimum of eight weeks' notice is required to process applications if a road closure order is required.

3.4 The council is committed to managing this process utilising a cross departmental approach. Such departments will include the Community Engagement Managers, Traffic Orders, Communications, Highways, Streetscene, Wiltshire Police and Waste.

### 4. Conclusion

4.1 Relevant council departments are aware of the importance that street parties are to the residents of Wiltshire to celebrate the Platinum Jubilee.

4.2 Planning in preparation to support these activities is well underway to ensure communities will have what they need to celebrate this unique occasion.

**Briefing Note produced by Kevin Oliver (Events Authorising Officer)**

Email: [kevin.oliver@wiltshire.gov.uk](mailto:kevin.oliver@wiltshire.gov.uk)  
Tel: 01380 826335 or 07825 400377

## Chairs Announcement – Changes to the Highway Code

Jane Deeley (Road Safety Manager – Education) has highlighted that there are to be changes to the Highway Code from 29 January 2022. However, there is not yet anything official yet from Department for Transport in terms of publicity assets around the changes to the Highway Code, although they have promised there will be a THINK publicity campaign 'soon'.

In the meantime there is further information on the outcomes of the Government's 2021 consultation on the proposed change here: [Government response to the review of The Highway Code - GOV.UK \(www.gov.uk\)](#)

Attached is a summary table of the changes from the gov.uk website, which can be shared.

Major changes include:

- **The introduction of a hierarchy of responsibility of road users.** Drivers of vehicles that can cause the greatest harm in the event of a collision bear the greatest responsibility to take care and reduce danger for others. There is emphasis throughout on everyone sharing roads and other routes safely with other road users
- **Priority for pedestrians at junctions.** Drivers, motorcyclists and cyclists should give way to pedestrians crossing or waiting to cross a road into which or from which they are turning. You should give way to pedestrians who are waiting to cross at a zebra crossing and pedestrians or cyclists waiting at a parallel crossing (previously only when actually crossing)
- **Priority for cyclists, riders and horse-drawn vehicles at junctions.** Drivers and motorcyclists should not cut across the path of cyclists, riders and horse-drawn vehicles going ahead when you are turning at a junction, in the same way that you should not cut across any other road user.
- **Clarification on road positioning for cyclists**, who are advised to ride in the centre of the lane in some situations to make themselves as visible as possible, especially at the approach to junctions or road narrowings where it would be unsafe for drivers to overtake. *(This is taught in Bikeability training)*
- **More information on safely overtaking motorcyclists, cyclists, horse-riders and horse-drawn vehicles and filtering by cyclists.**
- **Adopting what is known as the 'Dutch Reach' technique when opening the doors of a parked vehicle.** Use the hand on the opposite side to the door you are opening (e.g. use your left hand to open a door on your right hand side) This will make you turn your head to look over your shoulder and avoid injury to cyclists or motorcyclists passing on the road or to people on the pavement. Video here: [The Dutch Reach #TeachTheReach! | Cycling UK - YouTube](#)

**Jane Deeley**

**Road Safety Manager (Education)**

**Road Safety Team**

Sustainable Transport | Wiltshire Council / Trowbridge BA14 8JN

Tel: 01225 713965

Mob: 07423 567378

[jane.deeley@wiltshire.gov.uk](mailto:jane.deeley@wiltshire.gov.uk)

Road safety team: 01225 713700





## Waste collection days to change from 28 February for most Wiltshire residents

The household waste collection days for nearly all Wiltshire properties will change from Monday 28 February, as Wiltshire Council seeks to make the rounds more efficient.

This change will only affect the general household waste collections – there is no change to recycling or garden waste collections, which will still take place on their usual day for all residents.

To help residents with the change, every household will receive a personalised information letter that explains how their collection day will change and what they need to do. They'll also have a hanger label placed on their general household waste bin on their last collection under the old schedule that will give them more information. Letters will start landing on doormats from 31 January and during the following two weeks, while people will start to see the hangers on their household waste bins from 14 February.

Cllr Dr Mark McClelland, Cabinet Member for Waste, said: "Changing the waste collection day for nearly every household in Wiltshire will enable us to make our rounds more efficient, help reduce our carbon emissions and save more than £1.5m over the next five years.

"While we're making these savings, our waste contractors, Hills, will maintain the current number of collections staff, as there are a number of vacant positions that will now not be filled.

"This change only affects what we call residual waste, which is essentially the general household rubbish bins, and not the recycling or garden waste collections – these collection days will stay the same across the county.

"From 31 January and for the following two weeks, all households will receive a letter that explains the changes and details their new collection day, so people don't need to do anything until they receive their letter.

"We look forward to these new rounds helping to reduce our carbon emissions and deliver value for our residents."

To find out more about waste collections, people should go to:  
[www.wiltshire.gov.uk/waste](http://www.wiltshire.gov.uk/waste)



## Take part in the Great British Spring Clean this March and April in Wiltshire

Wiltshire Council is encouraging local groups and organisations to take part in the Great British Spring Clean this year, from 25 March-10 April.

Groups across the county are urged to sign up on the Great British Spring Clean website and join in to help clean up the county from unsightly litter. Though please note that litter picks in the Salisbury area are not encouraged - here, the advice from the UK Health Security Agency (UKHSA) remains 'if you didn't drop it, then don't pick it up'.

Litter picking equipment has been provided by Wiltshire Council to town and parish councils and local community groups across the county, so people should contact their local town or parish council see if they have any equipment to borrow and if they are hosting a clean-up event to support.

Where possible, volunteers should dispose of bagged waste in their usual household black bins or a public litter bin that has sufficient capacity.

For large events that could collect more than 10 bags black bags full of waste, the council can arrange single collection following the event. To arrange this, people should email [streetscene@wiltshire.gov.uk](mailto:streetscene@wiltshire.gov.uk) a minimum of 10 days before the event with as much information about the event as possible and contact details of the event organiser. Any large items or suspected fly-tips should be left where they are and reported to the council on the MyWilts app.

Cllr Dr Mark McClelland, Cabinet Member for Transport and Waste, said: The Great British Spring Clean is a fantastic opportunity for our communities to get involved in making a difference in their area.

We have provided more than 1,500 litter pickers and 1,500 pairs of gloves to local town and parish councils, so people should go there to borrow the equipment for their event. They can also sign up on the Great British Spring Clean website, so others can join in on the picks in their community.

It would also be great if people shared photos of their events on social media using the hashtag #GBSCWilts - and we'll share the best.

We'd ask that groups in the Salisbury area adhere to the latest UKSHA advice and not take part in litter picks; but people can get involved in every other area of the county to help keep Wiltshire clean.

I hope that community groups from around the county can take part and help to keep Wiltshire beautiful.

For the Salisbury area, a UKHSA spokesperson said: As a precaution, UKHSA continues to advise the public not to pick up any items. The advice remains 'if you didn't drop it, then don't pick it up'.

People can register their event on the Great British Spring Clean website at [www.keepbritaintidy.org](http://www.keepbritaintidy.org) or find out more at [www.wiltshire.gov.uk/community-environment-great-british-spring-clean](http://www.wiltshire.gov.uk/community-environment-great-british-spring-clean)



# Chippenham CPT Area Board Update



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Agenda Item 6

January 2022

# Your CPT – Calne/ Chippenham/ Corsham

**Inspector:** James Brain

**Neighbourhood Sergeants:** Gavin Brewster/ Richard Marshall

**Neighbourhood Officers:**

PC Evie Templar (Chippenham)

DC Kev Golledge (Corsham)

**PCSOs:**

Mark Cook / Nicole Sheppard/ Simon Partington (Calne)

Barbara Young / Julie Chard / Sian Angell / Chris Archer / Linda Staples / Lewis Hawkins (Chippenham)

Shaun Redmond / Toni Brown (Corsham)



# Performance – 12 months to December 2021

## Force

- Wiltshire Police recorded crime has been stable with a slight increase by 2.2% in the 12 months to December 2021 and continues to have one of the lowest crime rates in the country.
- Wiltshire Police has seen a 12.7% reduction in vehicle crime and a reduction of 11.2% in residential burglaries in the 12 months to December 2021.
- Our service delivery remains consistently good.
- In November 2021, we received:
  - 8,787 '999' calls, (answered within 8 seconds on average);
  - 10,035 '101' calls, (answered within 8 seconds on average);
  - 10,567 'CRIB' calls, (answered within 1 minute 36 seconds on average).
- In December 2021, we also attended 1,736 emergency incidents within 10 minutes and 12 seconds on average.

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>39,573</b>	<b>100.0</b>
Violence without injury	6,988	17.7
Violence with injury	5,805	14.7
Criminal damage	4,955	12.5
Stalking and harassment	4,098	10.3
Public order offences	3,699	9.4
Other crime type	14,028	35.4

## Chippenham CPT

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>2,523</b>	<b>100.0</b>
Violence without injury	453	18.0
Violence with injury	401	15.9
Criminal damage	338	13.4
Stalking and harassment	300	11.9
Public order offences	221	8.8
Other crime type	810	32.1

### Stop and Search information for Chippenham CPT

During the 12 months leading to November 2021, 108 stop and searches were conducted in the Chippenham area of which 78.8% related to a search for controlled drugs.

During 79.6% of these searches, no object was found. In 19.4% of cases, an object was found. Of these cases 81.5% resulted in a no further action disposal; 18.5% resulted in police action being taken; 4.6% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

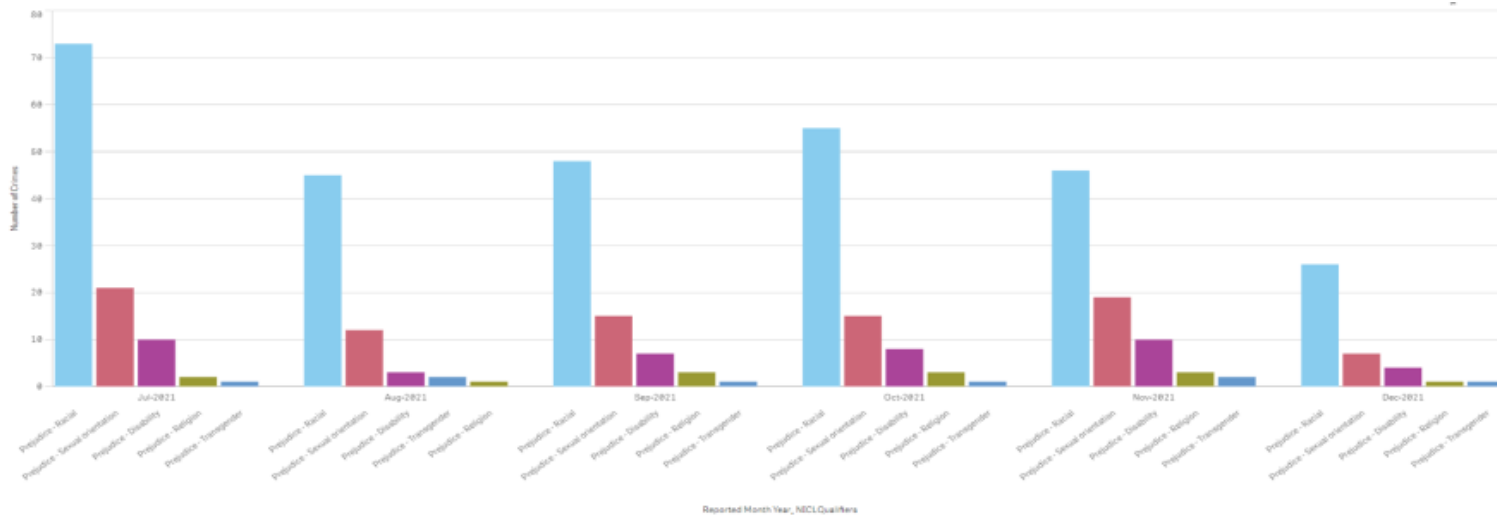
- White – 84 stop and searches.
- Mixed Ethnicity – 2 stop and searches
- Black or Black British – 7 stop and searches

# Performance – Hate Crime overview

## Force

- Hate Crime across force in December has reported a decrease with only 36 crimes reported split across all 5 strands (versus avg of 66.8 over 24 month period). The decrease is reflected in all crimes across force, possibly attributed to reduced activity across the festive period.
- Due to restrictions since Covid pandemic, seasonal trends have been skewed, however across Racial and Sexual orientation strands (strands with more notable volumes) are showing signs of returning to expected seasonal highs and lows.

### Force Hate Crime (6 months to December 2021)



## Chippenham CPT

	Number of Crimes	Change (n)	Change (%)
<b>Total</b>	70	-1	-1.4%
<b>Prejudice – Racial</b>	43	1	2.4%
<b>Prejudice – Sexual orientation</b>	16	3	23.1%
<b>Prejudice - Disability</b>	10	0	0.0%
<b>Prejudice - Religion</b>	4	0	0.0%
<b>Prejudice - Transgender</b>	4	0	0.0%

Year on year comparison November 2020 to December 2021 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)



# Local Priorities & Updates

Priority	Update
Burglaries	There has been an increase in dwelling/non dwelling properties over the past 4 weeks. Increased patrols, targeted action and cross border investigations continue.
ASB/Night Time economy.	Increased ASB continues across the Town suspects ranging from abusive behaviour to public space violent crime.
Local drug supply	Chippenham Police continue to target and bring offenders to justice with 28 drugs warrants be executed over the past 12-18 months.



# Local Priorities & Updates Continued

Priority	Update

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# Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Chippenham Community Policing Team area, visit <https://www.police.uk/pu/your-area/wiltshire-police/chippenham/> to view a crime and incident map and find links to more detailed data

# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)



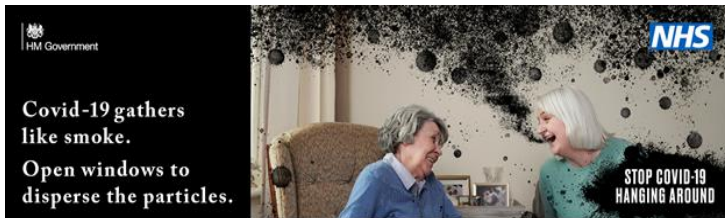
## Follow your CPT on social media

- [Calne Police Facebook](#)
- [Calne Police Twitter](#)
- [Chippenham Police Facebook](#)
- [Chippenham Police Twitter](#)
- [Corsham Police Facebook](#)
- [Corsham Police Twitter](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)



CPT Chippenham covers the areas of Chippenham, Calne and Corsham  
To contact your CPT about a community-related matter, such as a school visit, then please email [ChippenhamAreaCPT@wiltshire.gov.police.uk](mailto:ChippenhamAreaCPT@wiltshire.gov.police.uk). Please note that this mailbox is not monitored 24/7.  
You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and accidents, please call 101 or [Report a crime here](#)  
You see a map of crimes in the Chippenham area [by visiting www.police.uk](#)



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **DORSET & WILTSHIRE FIRE & RESCUE SERVICE**

### **WILTSHIRE AREA BOARD REPORT**

## **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;

<http://www.dwfire.org.uk/community-safety-plan/>

## **Prevention**

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

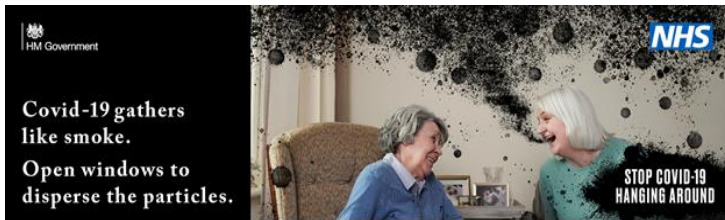
A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## On Call Recruitment

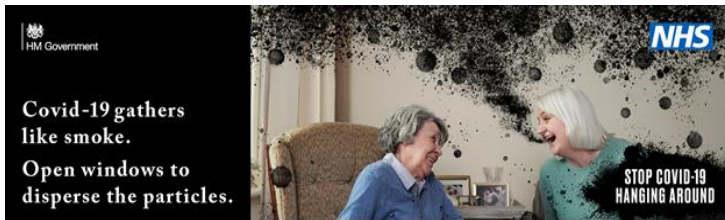
Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **Recent News & Events**

### **Fire services to continue vital role in supporting ambulance crews to save lives**



Since the early stages of the pandemic, firefighters have been working with ambulance crews from South Western Ambulance Service to assist during medical emergencies. The partnership has led to countless lives being saved and received praise from government and royalty.

With the current winter pressures on the NHS and surge in Omicron cases, this arrangement has been extended and will now continue until April 2022.

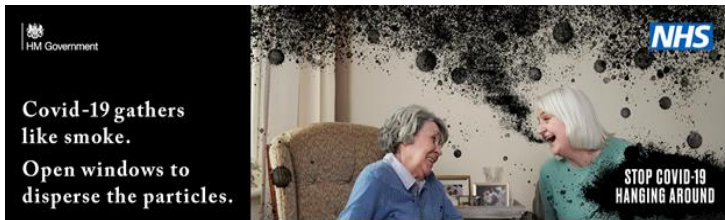
For more information please visit:-

<https://www.dwfire.org.uk/news/frs-continue-supporting-ambulance-crews/>

## **Electric blanket safety**

With colder weather now kicking in, we've been reminding people about the best ways to stay safe and warm. The recent cold snap will have led people to get heaters and electric blankets out of storage. However, there has already been at least one fire involving an electric blanket this winter, so please follow this advice if you're intending to warm your bed this way:

- Folding up electric blankets damages the internal wiring, so store them flat or rolled up instead.
- Check the wiring and plug on your blanket before using it, to make sure there is no fraying or damage.
- Unplug blankets before you get into bed, unless they have a thermostat control for safe all-night use.
- Never use hot water bottles in the same bed as an electric blanket, even if the blanket is switched off.
- Make sure you have smoke alarms fitted on every level of your home, and test them regularly.



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

More home safety advice is on our website, [www.dwfire.org.uk](http://www.dwfire.org.uk)



## **Waste site fire near Devizes**

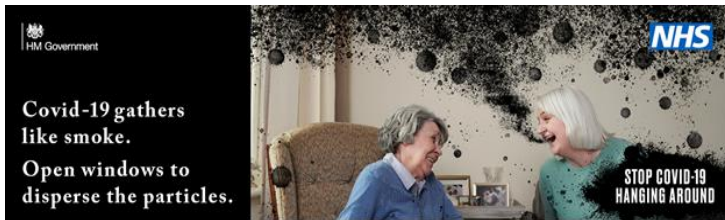
It took more than two and a half days to extinguish a fire involving some 300 tonnes of residual waste at a recycling centre on the outskirts of Devizes, which started on 17 November.

Firefighters worked through the night to contain the fire, supported by on-site staff who used loading shovel machinery to create fire breaks in the pile of waste.

Because of the size of the waste heap affected, the cause of the fire remains unknown.







## **Motorcycle safety focus of fire station display**

Firefighters at Stratton fire station are again supporting the Christmas road safety campaign with a dramatic visual display.

This year's road traffic collision reconstruction, at the fire station in Highworth Road, involves a car and a motorbike, kindly provided by Grist Environmental. There is also a banner that says: "Don't get smashed – don't drink and drive".



Dorset & Wiltshire Fire and Rescue Service runs Biker Down Wiltshire, which is a free course available to motorcyclists and motorcycle clubs in Wiltshire and Swindon. A similar programme is available in the Dorset area, organised by the DocBike project.

Whether you ride your motorbike with a group of friends or on your own, there may be a time when you are the first person at the scene of a fallen biker. Injured motorcyclists need to be dealt with in a specific manner as it can be easy to cause them further injury, particularly by removing a crash helmet unnecessarily, or in the wrong way.

For further information, visit [www.dwfire.org.uk/biker-down](http://www.dwfire.org.uk/biker-down)



## Demand

Total Fire Calls for Calne Fire Station for period September to December:-

Category	Total Incidents
No. of False Alarms	39
No. of Fires	30
No. of Road Traffic Collisions and other Emergencies	24
<b>Total</b>	<b>93</b>

### Local Incidents of Note

No incidents of note, continuation of minor firesetting incidents in areas that are currently being monitored and assessed by the Fire and Rescue Service and Partner agencies.

.....  
**Station Manager**

**Email:**.....[dwfire.org.uk](mailto:dwfire.org.uk)

**Tel:** .....

**Mobile:** .....

## Update for Wiltshire Area Boards

February 2022

### Covid-19 vaccinations

As at 9 February 2022, more than 2.1 million Covid-19 vaccinations have been given out at sites across Bath and North East Somerset, Swindon and Wiltshire.

Since the beginning of 2022, more than 3,000 adults have come forward for their first vaccination. This is partly due to the innovative ways in which the vaccination offer has been taken to the heart of people's communities. Pop-up vaccine clinics have taken place in sports clubs, community centres, places of worship and even pubs thus removing previous barriers to uptake including inconvenience and proximity to a site.

Children aged between five and 11-years-old, who are deemed to be clinically extremely vulnerable, can now get a single dose of the Covid-19 vaccine from more than a dozen venues across the region. Efforts to make settings as comfortable as possible for this audience are being offered including 'Superhero' themed child environments at Salisbury City Hall, that also have therapy dogs for the children to cuddle and play with.

More than 30,000 secondary school children have received a first dose of the Covid-19 vaccine, and more than 10,000 have had a second. This means the Bath and North East Somerset, Swindon and Wiltshire area is leading the way in vaccinating 12 to 15-year-olds, with current uptake being the highest in the south west. Children in this age group are being offered the vaccine in school but can also get the jab at evenings and weekends from venues such as Salisbury City Hall.

Walk-in vaccination appointments are still available at a number of sites. Pre-booking at many venues is no longer a requirement. It is hoped that by removing the booking process, people who may have been putting off getting vaccinated, perhaps due to work, home or other commitments, will find it easier to get protected.

All vaccination centres, including those that offering walk-ins, are listed on NHS England's national Find My Nearest Walk-in Vaccination service.

Those using the online tool will be able to see a list of the vaccination centres closest to them by entering their postcode in the search box.

## Current pressures on local health and care system

The health and care system in Bath and North East Somerset, Swindon and Wiltshire continues to face enormous pressure. A main contributing cause is Care Home capacity issues as a result of Covid-19 which directly impacts on discharge flow for Wiltshire patients out of hospitals.

A number of initiatives have been implemented to alleviate pressure and help with flow through Salisbury hospital by discharging patients who are well enough to go home. These include:

- The commissioning of 7 beds at South Newton Hospital for admissions until the end of March 2022.
- Supporting the wider CCG system to open and effectively use additional capacity in Bath, including a Care Hotel and opening additional capacity on a community ward at St Martin's Hospital in Bath.
- Working with the provider, Abicare, to maximise the use of additional Live In Carers.
- Collaboration with Wiltshire Council and Wiltshire Health and Care on several initiatives including the provision of two CCG colleagues to the Wiltshire Flow Hub and an area-wide call-to-arms to support additional domiciliary care provision as part of the Council's Support at Home service.

Appeals to the public to support services during this difficult time are ongoing. The main messages being for people to use our health services appropriately, support hospitals by collecting loved ones as soon as they are ready to go home, using our pharmacies for help and support wherever possible and using the online 111 service in the first instance.

## Wiltshire Link Schemes

Wiltshire Link Schemes are community-based, volunteer run charities which aim to improve the quality of life for disadvantaged, elderly or infirm people by providing transport and 'good neighbour' services.

Link schemes help to keep local communities connected to vital services, by connecting volunteer drivers (using their own cars), with passengers who have limited access to transport. Depending on volunteer availability, this can involve taking someone to a medical appointment, taking them shopping or providing 'good neighbour' services like prescription collection.

There are currently 42 schemes in Wiltshire supported by 1,567 volunteers. Together in 2021 alone, they completed over 23,136 everyday tasks and offered over 81,000 hours of support. The economic value of the schemes in 2021 was over £1million pounds.

Further information on the scheme can be found at [www.communityfirst.org.uk/transport/link/](http://www.communityfirst.org.uk/transport/link/)

## **Our Shaping a Healthier Future – Health and Care Model Consultation**

Our Shaping a Healthier Future public engagement programme to seek local people's views on our developing health and care model concluded in mid-December. The model sets out what health and care services will be like for people in the next ten years and will provide a framework to ensure we take a coordinated approach to how we design and plan services across our partner organisations.

People across BSW have shared their thoughts and opinions by taking part in a short survey online and by attending in-person engagement events. Around 750 people completed our survey and almost than 1,200 people attended workshops and interviews.

The completed findings and recommendations will be presented at a forthcoming BSW Partnership Board on 25 February 2022 that will be held in Public, with supporting papers being available on the CCG website on the 18 February. A further dissemination plan will then follow. Please visit the CCG website for further information: [www.bswpartnership.nhs.uk/about-us/shaping-a-healthier-future](http://www.bswpartnership.nhs.uk/about-us/shaping-a-healthier-future)

## **Oximetry**

The oximetry service in Bath and North East Somerset, Swindon and Wiltshire CCG is going from strength to strength. The service enables clinically vulnerable patients with Covid-19 who are isolating at home to measure their own oxygen levels and send data into local hospitals for monitoring.

If clinicians spot any early warning signs in terms of low blood oxygen levels – which can lead to complications and poor outcomes – the patient can then be admitted to hospital where they can receive treatment.

The remote home oximetry service is supported through collaboration between a number of health and care partners including hospitals, Medvivo and the West of England Academic Health Science Network.

## **Annual Health Checks for people with Severe Mental Illness (SMI) and learning disability**

The Bath and North East Somerset, Swindon and Wiltshire CCG are launching new initiatives to encourage people to come forward for their Annual Health Check (AHC). The AHC is offered to people with learning disabilities and also those living with Severe Mental Illness (SMI) as a recognised, evidenced method of improving their health. They are vital to ensure that these patients remain safe and clinically well, and also to inform the review and update of the patients' health action plan.

People living with severe mental illness (SMI)<sup>1</sup> face one of the greatest health inequality gaps in England. The life expectancy for people with SMI is 15–20 years lower than the general population. This disparity in health outcomes is partly due to physical health needs being overlooked. Smoking is the largest avoidable cause of premature death, with more than 40% of adults with SMI smoking. Individuals with SMI also have double the risk of obesity and diabetes, three times the risk of hypertension and metabolic syndrome, and five times the risk of dyslipidaemia (imbalance of lipids in the bloodstream) than the general population.

Poor uptake for health checks is proven to lead to earlier diagnoses of life limiting conditions and leave individuals with poorer health outcomes should they succumb to COVID-19.

In response, First Option Healthcare have been commissioned to support local GP surgeries with AHCs and have already completed over 1300 health checks since they started in February 2021. The BSW team are leading a focused effort in reaching children and young people, working with Special Schools across Wiltshire to be able to extend the offer and offer AHCs in school settings. The initiatives form part of the operational plan for 45% of eligible individuals to have completed their AHC by March 2022 and further work to drive awareness of the importance of having and access to AHCs is being planned.

## **Devizes Health Centre**

The construction of the Devizes Health Centre has now passed the half way point and is on track to open later this summer. Devizes Health Centre will be one of the region's first integrated care centres with several organisations coming together to provide a range of health services from one building. Healthwatch Wiltshire are currently conducting a survey to collect thoughts on service provision covering aspects such as opening times and what services would be desired at the centre. The survey is open until 20 March 22 and can be accessed at: <https://www.healthwatchwiltshire.co.uk/news/2022-02-03/devizes-residents-asked-their-views-town's-new-health-centre>

## **Integrated Care Board**

As we move towards the establishment of the Integrated Care System (ICS) on a statutory footing on 1 July 2022, we welcomed Sue Harriman to the CCG in February 2022 as Chief Executive Designate of the BSW Integrated Care Board (BSW ICB) and are making good progress with the recruitment to other roles on the Integrated Care Board.

Sue brings a wealth of NHS experience. She joins from the Solent NHS Trust where she was Chief Executive for eight years. Whilst at Solent she took up a six-month

secondment at Chief Operating Officer for the national Covid-19 vaccination deployment programme.

Following more than 16 years of clinical experience gained from working as a nurse in the Royal Navy, Sue joined the NHS in 2002 as a nurse consultant in infection prevention. Since that time, Sue has held various executive roles within the NHS, including as a Director of Nursing and Allied Health Professions, Chief Operating Officer and Managing Director before becoming Chief Executive at Solent NHS Trust. Under her leadership, Solent NHS Trust achieved an improved Care Quality Commission (CQC) rating, from 'requires improvement' to good overall with outstanding in the caring domain.

Sue was appointed to the Chief Executive Designate position last November and has now officially started her new job which will see her work with health and care partner organisations and VCSE groups across BSW to improve outcomes in population health and healthcare; tackle health inequalities in patient outcomes, experience and access; enhance productivity and value for money and support broader social and economic in the local area.

As regards other roles for the ICS, recruitment for four of the five the Non-Executive roles has also completed. Appointments are in the process of being finalised for the Non-Executive Director roles covering Audit, Public & Community Engagement, Quality and Remuneration & People. Further information on the appointments will be made available shortly. An appointment was not made for the role covering Finance and this will be re-advertised.

Recruitment for the Integrated Care Board Director positions for Medical, Planning & Performance, Strategy & Transformation and Chief Nurse is also underway with the closing date for applications being the 28 February. Recruitment for the Director of Place roles will commence at the start of March.

## **BSW Partnership Board**

The BSW Partnership Board will hold its next meeting in public on 25th February 2022. Members of the public are welcome to attend as observers to find out more about the BSW Partnership, our progress, and our plans for the future.

The meeting will be from 9am to 12pm and will be held virtually via Zoom.

You can request to attend and observe the meeting in public and submit a question to the BSW Partnership Board by emailing [bswccg.partnership@nhs.net](mailto:bswccg.partnership@nhs.net).





## Make a difference to health and care services by joining our Board

Healthwatch Wiltshire is looking for people with a passion for health and social care services to join its Local Leadership Board.

The Board is the driving force behind Healthwatch Wiltshire's commitment to ensure the voices of adults, children and young people are heard by those who run, plan and regulate health and social care services in the county.

Applications are now open for two new members, one of which will take on the role of Deputy Chair of the Board.

**Alan Mitchell**, Healthwatch Wiltshire Chair, said: "We're looking for people who are willing to give their time and energy to Healthwatch and work to prioritise the issues that are most important to the people of Wiltshire.

"You might be a service user or carer, have a background in the NHS or social care services, or just have a keen interest in seeing services improved."

As a Board member, you'll need to be able to make sense of complex information and be a good strategic thinker.

You'll also need to be a strong team player, being both a good listener and be able to speak up on issues that you feel are important.

As Deputy Chair, you'll be working closely with the Chair and the Healthwatch Wiltshire Manager to attend multi-agency health and care meetings on behalf of the Board and chair meetings in the absence of the Chair.

**Stacey Sims**, Healthwatch Wiltshire Manager,



said: "As members of the Healthwatch Wiltshire team, our volunteers and board members are our ambassadors and use every opportunity to promote our work, share our successes, raise our profile and hear more experiences of health and care. We're looking forward to welcoming some new faces to our team."

### Apply now

For more information about the role, go to the Local Leadership Board page on our website: [healthwatchwiltshire.co.uk/our-board](https://healthwatchwiltshire.co.uk/our-board).

To apply, please send your CV and cover letter to our Human Resources team at [hrsupport@helpandcare.org.uk](mailto:hrsupport@helpandcare.org.uk).

If you would like an informal chat about the role with the Healthwatch Wiltshire Manager or one of the current Board members, please email [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk).

The closing date for applications is 12pm on **10 March 2022**. Interviews will be held on **16 March 2022**.



22<sup>nd</sup> Feb 2022 – Meeting Tracker - FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
1.	<b>Attendees, Apologies &amp; Introductions</b>				
	<b>Present</b>	Ross Henning (WC) Adrian Foster (WC) Howard Greenman (WC) Nick Botterill (WC) Nic Puntis (WC) Kathryn MacDermid (WC) Liz Alstrom (WC) Kirsty Rose (WC – Officer) Neil Hutton (Seagry PC) Anthea Kelsall (Biddestone PC) Alex Hall (Kington St Michael PC) Jessica Mantell (CTC) Laurence Cable (Chippenham Cycling Development Group) Graham Worsnop (North Wraxall PC) Lesley Palmer (Grittleton PC)			
	<b>Apologies</b>	Christopher Meier (Nettleton PC) Fiona Twisse (Kington St Michael PC)			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
2.	<b>Notes of the last meeting (14<sup>th</sup> Sept 2021)</b>				
		<p>The minutes and recommendations of the previous meeting held on the 17<sup>th</sup> November 2021 were to be considered at the Chippenham Area Board scheduled for the 13<sup>th</sup> December 2021.</p> <p><b>Please Note:</b> All priority 1 CATG issues requiring design / investigation were suspended on the 1st March and recommenced on the 1st September 2020</p>			
3.	<b>Finance</b>				
		<p><u>Financial position at 22<sup>nd</sup> Feb 2022:</u></p> <p>(a) 2021-22 allocation = £17,403  (b) 2020-21 underspend = £20,436.99  (c) 2021-22 3<sup>rd</sup> party Contributions = £43,606.33  (d) Total Budget for 2021-22 = £81,446.32 (a+b+c)  (e) Existing commitments (incl. carry over schemes from 2020-21) = £73,288.83</p> <p>(f) Current Balance = <b>£8,157.49</b> (d-e)</p>			
4.	<b>Annual Dropped Kerbs Exercise</b>				
		<p>Suggestions for dropped kerb sites for 21/22 to be put forward for consideration at next CATG meeting.</p> <p><b>14/09/2021</b></p>	<p><b>22/02/2022</b>  CTC are compiling a list of dropped kerb requests in the town. Currently 42 locations.</p>		<b>All</b>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p><b><u>New Requests</u></b> Queen’s Crescent (Cepen Park &amp; Derriads)</p> <ul style="list-style-type: none"> <li>• Pathway from Carnarvon Close behind the cooperative</li> <li>• Windsor Close Junction</li> <li>• Clover Dean Junction</li> <li>• Farleigh Close Junction</li> </ul> <p>There are a number of sites that are likely to be put forward as requests ahead of the next CATG meeting.</p> <p>Cllr Foster raised concerns that dropped kerbs are an important requirement to assist with accessibility and will be writing to Cllr McClelland to request additional funding. Also CATG may wish to consider a hierarchy of priorities for schemes based on safety and accessibility needs.</p> <p>CATG agreed a £6,000 allocation with a 25% contribution requested from Chippenham Town Council</p> <p><b>17/11/2021</b></p> <p>Chippenham TC are collating dropped kerb requests to form a substantive bid. The parish councils are encouraged to put forward any dropped kerbs in their area for CATG consideration</p> <p>The dropped requests in the Queens Crescent area will be progressed with Ringway</p>	<p>KR to seek guidance as to whether dropped kerbs in villages can be combined with town for substantive bid.</p>		
<b>5.</b>	<b>Freight Assessment and Priority Mechanism (FAPM) exercise</b>				
	<b>Standing item for update</b>	<p><b>25/06/19</b> SD explained that all freight requests are on hold pending publication of new freight strategy as part of LTP in 2020.</p>	<p><b>22/02/22</b> No update to report.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		CATG's can still support requests but must fund investigatory work and implementation costs.			
<b>6.</b>	<b>Major Maintenance in 2021-22</b>				
		<b>01/06/2021</b> Major maintenance list for 2021/22 was included via email, but can also be found here: <a href="#">Highways Asset Management - Wiltshire Council</a>			
<b>7.</b>	<b>Priority One Schemes</b>				
	<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> <li>• A summary will be retained</li> <li>• The entry will be "greyed out" to indicate scheme in progress and no further discussion is required at the CATG meeting unless otherwise indicated.</li> <li>• MR will provide updates</li> <li>• The item will be removed once the scheme has been implemented</li> <li>• A <u>maximum</u> of 5 LIVE priority 1 schemes to be progressed at any one time.</li> </ul>				
<b>7.1</b>	<b>5827</b> – Installation of four sets of White Gates and associated improvements, Biddestone	<p><b>01/09/20</b> Design work to recommence early September. Target deadline of 31<sup>st</sup> March 21 for Gateways, signs and resurfacing works. Imprinted concrete will be delayed until 2021/22.</p> <p><b>17/11/20</b> Updated design and costing presented to Biddestone PC. (£47k) Road closures for surfacing works booked 8/9th February 2021.</p> <p>Note: Footway area adjacent to turnpike cottage to be included in 'Texprint' surface areas</p>	<b>22/02/22</b> Order to be raised for outstanding signing works.	<b>1</b>	<b>KR</b>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p><b>01/06/21</b> Surfacing works undertaken in May ahead of Texprint surfacing installation w/c 14<sup>th</sup> June.</p> <p>Gateway and signing to follow later in financial year – to be agreed with PC prior to works order being raised.</p> <p><b>14/09/2021</b> Texprint works complete. Some issues relating to traffic management, weather and conflicting works resulting in increased costs.</p> <p>The group agreed to provide a £5,000 contribution to assist with completing the signing works as the Parish Council providing the remaining funding.</p> <p>KR to liaise with PC and progress signing and gate installation.</p> <p><b>17/11/2021</b> Liaison with PC regarding outstanding signing work ongoing.</p>			
<b>7.2</b>	<b>6846</b> - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p><b>18/02/20</b> Group agreed to promote proposed Nettleton Road warning sign and SLOW marking to Priority 1. Cost £400 PC to contribute 25%</p> <p>20mph limit on hold pending publication of 20mph update report, expected in spring/ summer 2020</p> <p><b>30/04/20</b> Order issued for warning sign and 'SLOW' on Nettleton Road. Awaiting implementation.</p> <p><b>01/09/20</b> Sign and SLOW marking complete.</p>	<p><b>22/02/22</b> CATG agreed to fund 20mph speed limit assessment subject to 25% contribution from Parish Council.</p> <p>£2500 total (£1875 CATG, £625 PC tbc)</p> <p>KR to contact PC regarding extents.</p>	<b>1.</b>	<b>KR</b>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>20mph issue on hold pending publication of report. To be greyed out. If 20mph limit does not go ahead the PC have requested the existing 30mph limit be extended.</p> <p><b>17/11/20</b> Publication of 20mph assessment report remains on hold. To be considered further following publication of report.</p> <p><b>14/09/2021</b> KR to raise the completion of the assessment report with Senior Officers and find out if there is a proposed deadline for publication.</p> <p><b>17/11/2021</b> KR explained that the report had been raised with senior officers however there is no available resource at present and no completion date can be provided.</p> <p>RH to contact Gareth Rogers to raise this.</p> <p>Further decision regarding progression of 20mph assessments to be discussed at next CATG meeting.</p>			
<b>7.3</b>	<b>4-20-10</b> Parliament St / Chippenham	<p>Laurence Cable made a presentation to members and is seeking changes at the existing footway link between Parliament Street and Little Down to create a shared access for cyclists and pedestrians.</p> <p><b>01/09/20</b> Members agree to proceed and move to Priority 1. Further investigative work required. No monetary allocation to be made at this stage</p> <p><b>17/11/20</b></p>	<p><b>22/02/22</b> Works to be ordered for construction in 22/23.</p> <p>KR to advise when dates for construction are known. Also to find out when design of further works will be available.</p> <p>KR to find out when barrier removal will take place.</p>	<b>1.</b>	<b>KR</b>



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>MR has visited site. Significant work required. Waiting . restrictions in little down will be required. NOTE - Topo survey required prior to design work taking place. Estimate £1,500.</p> <p>Agreed – Allocate £1500 for a topo survey prior to design work taking place</p> <p><b>02/02/21</b> Topo survey ordered. Await completion to allow design work to commence.</p> <p><b>01/06/2021</b> Topo survey received. An engineer has been allocated to progress the design when workload allows.</p> <p>KR to arrange site meeting with Laurence Cable and Adrian Foster</p> <p><b>14/09/2021</b> Site meeting held with Sarah Dearden, Laurence Cable, Adrian Foster, Ross Henning and Kirsty Rose.</p> <p>Design work to be undertaken to create route for cyclists. Short term the barrier restricting pushchairs, mobility scooters etc is to be removed.</p> <p>A first phase of work may be to provide a dropped kerb and bollard with the more substantive works to follow.</p> <p><b>17/11/2021</b> KR presented plan showing proposed interim solution with dropped kerbs and barrier removal. Estimate £4200 (with reduced footway change).</p> <p>Agreed - to allocate funding subject to CTC contribution £3150 CATG, £1050 CTC.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
7.4	4-20-2 Draycott Cerne	<p>PC request a formal review of the speed limit on B4122 from J17 of M4 to the junction with B4069 leading to a reduction from the national speed limit (60mph) to 40mph. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>01/09/20</b> Members supported this request and felt a review of the current speed limit was justified. However as the changes identified on the B4122 were largely due to development works, funding for any speed limit re-assessment should be found from another source i.e. Section 106 monies. MR to speak to Development Control and report back to group</p> <p><b>17/11/20</b> Contact made with development control. No provision within Section 106 agreement to permit speed limit assessment work. Funding would be required from the CATG. Current estimate from Atkins £2500</p> <p><b>Agreed</b> – Move to Priority 1 and allocate £2500 for speed limit assessment on B4122. 25% contribution from PC £750.00</p> <p><b>14/09/2021</b> Speed limit assessment to undertaken by Atkins.</p>	<p><b>22/02/22</b> Awaiting outcome of speed limit assessment by Atkins. Report due by end of March 2022.</p>	1.	KR
7.5	4-20-8 Various sites Chippenham	<p><b>Chippenham Town Council</b> - We would like to fund and produce new 'Welcome to Chippenham' signs at the 6 main entry points to the town. We would like all existing Welcome to Chippenham signs to be removed</p> <p><b>17/11/20</b></p> <p><b>Agreed</b> – Move to Priority 1 Note: Fully funded by Chippenham TC</p>	<p><b>22/02/22</b> Signing installed. Awaiting final billing to allow invoice to be raised for Town Council. No cost to CATG.</p> <p>Item to be removed from tracker.</p>	1.	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
7.6	4-19-5 Hill Rise / Barrow green	<p><i>Request for 20mph limit and speed humps on Hill Rise / Barrow Green.</i></p> <p><b>18/02/19</b> Group appreciated the level of feeling and concern relating to this request. The length covering Hill Rise and Barrow Green is approx. 1km and would require extensive traffic calming which would have a significant impact on road side parking. The cost is also likely to be high. The group felt it was essential that proposals must be evidence led and it was important to garner speed data before deciding what action, if any, to take. Sites for Metro-counts to be agreed.</p> <p><b>01/09/20</b> Metro-count sites agreed. Counts remain outstanding due to Covid-19. Counts to restart once schools return. MR to report findings to next meeting.</p> <p><b>02/02/21</b> Traffic survey results circulated with note tracker. KR to review options for improvements other than speed humps with the aim of raising awareness of pedestrians.</p> <p><b>01/06/2021</b> KR to arrange a site meeting with Kathryn MacDermid and Ross Henning</p> <p><b>14/09/2021</b> Site meeting held. KR recommends 20mph assessment be taken forward with lighter touch measures rather than traditional physical calming features.</p> <p>CATG to await outcome of discussions regarding 20mph assessment report before making decision. If the publication is likely to be significantly further delayed, CATG will discuss how to proceed with 20mph speed limit requests at its next meeting <b>17/11/2021</b></p>	<p><b>22/02/22</b> Assessment to be progressed when resource becomes available.</p>	1.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>Agreed - to proceed with 20mph speed limit assessment for the wider area around Hill Rise/Barrow Green. Potential template/test for future assessments.</p> <p>Total - £2500 - £1875 CATG, £625 CTC (tbc)</p>			
7.7	4-21-2 Park Farm bends, C86	<p>Request for installation of an effective signage and warning system at the location. It must be effective in reducing vehicle speed and hence the occurrence of incidents. This could take the form of chevrons, painted rumble-strips, speed-activated illuminated signs or other means.</p> <p>The Parish Boundary Yatton Keynell – Grittleton bisects the double bend, Yatton Keynell Parish Council discussed 7th December 2020 &amp; Grittleton Parish Council 18th January 2021. It's agreed to share the Parish Council contribution between the two Parish Councils. GPC request that any proposal is discussed with the property owner at the site. PC's would be agreeable to M Rose's proposal of adding "Reduced Speed Now" signs to the double bend signs and to repaint the "SLOW" in both direction along with addition of yellow bars.</p> <p><b>02/02/21</b> CATG agreed to support this request. GPC and YKPC agreed to joint fund 30% contribution. KR to prepare plan and estimate.</p> <p>To be moved to priority 1.</p> <p><b>01/06/21</b> Proposal for signing and road markings circulated with tracker. Estimated cost is £1890. Road markings to be delivered through ad-hoc lining programme therefore reducing overall cost.</p>	<p><b>22/02/22</b> Works complete. Item to be removed from tracker.</p>	1.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>Funding agreed. Order to be raised.</p> <p><b>14/09/21</b> Signs installed. Road markings to be undertaken in next batch of ad-hoc lining works.</p> <p><b>17/11/2021</b> Awaiting completion of road markings (due imminently)</p> <p>PC contribution to be reduced from 30% to 25%.</p>			
7.8	4-20-15 C151 Ford	<p>C151 in village of Ford, from junction with A420 to limit of village, particularly from White Hart Inn to the gateway by the River bridge and access to Bybrook Valley on the Macmillan Way, opposite the entrance to the property - Doncombe Mill.</p> <p>Request for:</p> <ol style="list-style-type: none"> <li>1. Demarcation of a pathway, the suggestion is for a different colour tarmac/paint to be used to highlight the ideal place for walkers to walk and as a visual identifier to vehicles that there may be pedestrians</li> <li>2. Warning triangle signs – warning of pedestrians</li> <li>3. More speed signs to make drivers fully aware of the speed limit, current signs while spaced correctly are not ideally placed for bends and visibility.</li> <li>4. Possible introduction of a 20mph</li> </ol> <p>Increased policing of speed by Wiltshire constabulary <b>17/11/20.</b> Speed survey has been requested. Engineer to look at site with Parish council once Covid-19 restrictions are lifted to discuss options before agreeing way forward. On-carriageway flow chart to be provided to members.</p> <p><b>02/02/21</b></p>	<p><b>22/02/22</b> Proposal provided to Parish Council for consideration.</p> <p>Informal crossings on A420 estimated in region of £8000.</p> <p>Pedestrian improvements on C151 estimated at £40,000 but land negotiations and topo survey required. Topo survey cost estimate is £2000.</p> <p>It was agreed to fund the topographical survey to allow further design work to take place. This is to include the C151 to the kissing gate to the west of The Dene.</p>	1	<b>KR</b>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>KR and MR to discuss outcome of site meeting and proposals. Plans to be prepared for parish council consideration when scheme becomes priority 1.</p> <p><b>01/06/21</b> To be moved to priority 1. KR to prepare plans for consideration by PC.</p> <p><b>14/09/21</b> KR met with Graham Worsnop to discuss potential improvements. KR to investigate feasibility of promoting alternative route for pedestrians, with informal crossing on A420, and the provision of a marked pedestrian route on the C151.</p> <p><b>17/11/2021</b> KR to prepare plans however some investigation into land ownership is needed.</p> <p>Negotiations with land owner may be required in due course.</p> <p>Concerns raised regarding ongoing drainage issues and road camber.</p>			
	<p><b>4-20-4</b> B4039 Hillside Burton</p>	<p><i>“It is well known to residents of Burton as being very dangerous for walkers due to the narrow width combined with the slow bend in the road on Hillside”.</i></p> <p>An investigation of options to reduce the speed of traffic and thus make the road safer for pedestrians including a reduction in speed limit and traffic calming measures. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>01/09/20</b></p>	<p><b>22/02/22</b> Await outcome of speed limit assessment from Atkins. This will be undertaken in 22/23 financial year.</p>	<p><b>1.</b></p>	<p><b>KR</b></p>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>MR to arrange site meeting with David Kerr.</p> <p><b>01/06/2021</b> Engineer to arrange site meeting with parish representative.</p> <p><b>14/09/2021</b> Site meeting has taken place. PC wish to pursue speed limit assessment to determine if extending the 30mph speed limit is feasible. Group agreed to fund. £2500 total with £1875 from CATG and £625 from PC.</p> <p>KR to produce plan for signing improvements alongside this.</p>			
<b>8.</b>	<b>Priority Two / Pending Schemes</b>				
<b>8.1</b>	<b>5753</b> - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p><b>25/06/19</b> Issue to remain on hold pending future resurfacing works on Queens Crescent</p> <p><b>18/02/19</b> Cllr O’Neil to work with Queens Crescent school on update travel plan.</p> <p><b>17/11/20</b> No update to report</p> <p><b>01/06/2021</b> No update to report. Ross Henning to speak with Peter Hutton re school and travel plan.</p> <p><b>14/09/21</b> Update as per last meeting</p>	<p><b>22/02/22</b> Resurfacing work is due to take place in 23/24 financial year.</p>	<b>2</b>	<b>KR</b>
<b>8.2</b>	<b>6144</b> – Speed reduction to 20mph for High Street in Chippenham	<p><b>16/09/19</b> Standalone 20mph covering High Street in isolation not possible due to length &lt; 300m. MJR attended PET meeting 16/05/19 to discuss 20mph limits. Agreed to place issue on hold pending formation of working group to look at viability of wider 20mph limit exercise in Chippenham. Report back to future meeting.</p>	<p><b>14/09/21</b> To be placed on hold pending further investigation of retaining current temporary closure.</p>	<b>2</b>	<b>KR</b>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p><b>17/11/20</b> Publication of 20mph assessment report on hold . Chippenham TC would like some temporary advisory signs for the High street to be erected on Market day. Engineer to agree sign and order.</p> <p><b>02/02/21</b> MR to provide sign detail to KR. Sign to be agreed and ordered.</p> <p><b>01/06/2021</b> KR to discuss with TC and order sign if required.</p>			
8.3	4-19-1 Yatton Keynell	<p><b>25/06/19.</b> Response received from YKPC. They would like the speed limit to be extended but if this isn't possible they would ask the gateway surfacing to go down at the current terminal point. Estimated cost £4000</p> <p><b>16/09/19.</b> Members suggested this issue is considered later once development of the Phillips Bodywork site has taken place. To remain on hold.</p> <p><b>01/09/20</b> Issue remains on hold pending possible section 106 monies</p> <p><b>02/02/21</b> YKPC are in contact with Debbie Evans at WC with regard to available CIL monies from this development. YKPC to update CATG in due course</p> <p><b>01/06/2021</b> To remain on hold at request of YKPC. Update on CIL monies to be provided by YKPC with regard to decision to fund gateway surfacing</p>	<p><b>22/02/22</b> Item to be reopened and combined with item 4-22-3 going forward.</p>	2.	
8.4	4-20-3 Hardenhuish Avenue Chippenham	<p>Concerns relating to speeding vehicles and rat running traffic. Request for traffic calming to slow down traffic. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p>	<p><b>22/02/22</b> New survey request issued.</p>	2.	



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p><b>01/09/20</b> Metro counts to take place to establish speed and volumetric data on Hardenhuish Avenue / Yewstock Crescent. MR to report results to next meeting.</p> <p><b>17/11/20</b> Monitoring sites to be agreed. Note delay to all MC request of approx. 3-6 months due to large backlog across county. SDR(s) may be required due to parked cars</p> <p><b>02/02/21</b> No further update. All traffic surveys on hold due to lockdown restrictions.</p> <p><b>14/09/2021</b> Awaiting traffic survey</p>			
8.5	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></i></p> <p><b>02/02/21</b> Issue on hold pending outcome of Tranche 2 cycle scheme</p> <p><b>01/06/2021</b> The proposal for Bristol Road as part of the Tranche 2 bid is not being progressed.</p> <p>It was agreed that a pedestrian crossing assessment should be undertaken between Bumpers Roundabout and the junction with Hungerdown Lane. Funding for survey agreed at £1000. Contribution from CTC to be confirmed.</p> <p><b>14/09/2021</b> Pedestrian survey ordered. To take place in September after which a pedestrian assessment report will be prepared.</p>	<p><b>22/02/22</b> Pedestrian survey complete. Peak hour monitoring of pedestrians crossing Hungerdown Lane to be undertaken. Report to be prepared and circulated for discussion.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		The study area will include the area around Hathaway Surgery. KR to check if crossing movements across Hungerdown Lane can also be included. If not part of survey, may be possible to have survey undertaken as part of apprentice training.			
8.6	4-20-11 Fairfoot Close to Gascelyn Close	<p>Request for new cycle link. Including path widening to 3m, realigning to avoid need to move trees or lamp column, and converting to shared use. Appropriate signage and path markings to indicate shared use. Dropped kerb + 'keep clear' markings at Fairfoot Close (to prevent parked cars from blocking entrance/exit to path). Works to smooth out trench at Gascelyn Close end of path. Overall length approx. 45m</p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p><b>17/11/20</b> Group expressed support for proposal. Shared use will require conversion under the Cycle tracks Act 1984. Objections would require Secretary of state approval and possible public enquiry. Engineer to examine issue further and report back to group</p> <p><b>02/02/21</b> Engineer to examine issue further in relation to LTN1/20 and report back to group</p> <p><b>01/06/2021</b> The link in question is not part of the adopted highway or an existing Right of Way. The land is partially under Wiltshire Council ownership but not in its entirety.</p> <p>Initial review indicates that there may be scope to introduce a cycle track alongside the footpath, however this would need a land dedication from the current landowner.</p> <p>KR to determine ownership</p> <p><b>14/09/21</b></p>	<p><b>17/11/21</b> KR has passed this to Laura Gosling (Sustainable Transport) to determine how this and the other cycle requests fit into the network and to determine the way forward regarding land negotiations etc.</p> <p><b>22/02/22</b> Item to remain on tracker for updates as required but reduce to a single line entry.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>Land owned by Wiltshire Council and Westlea Housing. Land dedication/purchase would be required, and planning permission sought for any changes to create a shared use path.</p> <p>Information has been provided to Cycling Development Group and KR to liaise with LC and RH regarding next steps.</p>			
8.7	4-20-12 Baydons Lane to Long Close	<p>Request for widening of footpath between Baydons Lane and Long close to create traffic-free cycle route between the town centre, eastern suburbs (north of London Road) and Abbeyfield School. Overall length approx. 210m.  <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>  <b>17/11/20</b>            Engineer to arrange site meeting to look in more detail before next meeting.  <b>02/02/21</b>            Site meeting to be arranged in due course and request reviewed in relation to LTN1/20</p> <p><b>01/06/2021</b>            Location is part of existing right of way network and is not adopted highway or within WC ownership. Permission from the landowner and RoW would be required before any legal changes could be made. Dedication of land may be necessary and widening the route may also require additional land.</p> <p>KR to determine ownership  <b>14/09/21</b>            A large proportion of the land on which the RoW sits and adjacent to it is not registered with land registry. A section of the route over which the RoW runs near 78a is in private ownership.</p>	<p><b>17/11/2021</b>            KR has passed this to Laura Gosling (Sustainable Transport) to determine how this and the other cycle requests fit into the network and to determine the way forward regarding land negotiations etc.</p> <p><b>22/02/22</b>            Item to remain on tracker for updates as required but reduce to a single line entry.</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		Information has been provided to Cycling Development Group and KR to liaise with LC regarding next steps.			
8.8	4-20-13. Various locations Chippenham	<p>Chicanes in shared-use paths create obstacles for cyclists and completely exclude certain users. New Government guidelines in Cycle Infrastructure Design (LTN 1/20) strongly advocate against the use of chicane barriers. Request for removal at the following sites:</p> <ol style="list-style-type: none"> <li>1. On path linking Methuen Park to Pheasant roundabout (to the side of MRG garage)</li> <li>2. <a href="#">Monks Way: barrier at end of shared-use path leading to Pewsham Park – not highway but RoW</a></li> <li>3. Path linking Evans Close to Langley Road</li> <li>4. <a href="#">Drake Crescent, where shared-use path crosses road (2x chicanes) One side adopted highway/one side RoW</a></li> <li>5. <a href="#">Path linking Hardenhuish Lane to Old Hardenhuish Lane (2x chicanes) (partially adopted highway)</a></li> <li>6. Bristol Road, south of football club car park</li> <li>7. Easton Lane at Haystack Avenue (2x chicanes newly installed by Hunters Moon developers)</li> </ol> <p><b>17/11/20</b> Engineer to arrange meeting to look in more detail at sites before next meeting.</p> <p><b>02/02/21</b> Site meeting to be arranged in due course</p> <p><b>01/06/21</b> WC in -house safety auditor is to review the locations. Laurence Cable to be included in site visits if possible.</p> <p><b>14/09/21</b> The 'Barrier removal' document circulated with the note tracker sets out the potential for removal at each location.</p> <p>KR to liaise with LC regarding next steps.</p>	<p><b>22/02/22</b></p> <p>Order for agreed barrier removals will be raised when resource allows.</p> <p>Site meeting held at Old Hardenhuish Lane. KR to prepare proposal for removal of barrier and replacement with bollards. Hazard paving and signing amendments may also be needed.</p> <p>KR to speak to RoW re Monks Way and Drakes Crescent.</p> <p>LC explained funding may be available via area board climate change fund.</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p><b>17/11/2021</b> KR, LC and RH to meet at Old Hardenhuish Lane to consider solutions.</p> <p>It was agreed the following will be taken forward: Evans Close – removal and replace with bollard Bristol Road – removal and replace with bollard Avebury Road – removal Drake Crescent (south) – removal and replace with bollard</p> <p>£2500 total - £1875 CATG, £625 CTC (tbc)</p>			
8.9	4-20-14 Lowden Hill, Chippenham	<p><i>“The traffic speed coming up Lowden Hill from Sheldon Road end is too fast. The give way markings (installed 7/8 years ago) are not properly observed and many drivers seem unaware that traffic potentially joins from both sides and that the road changes to two-way from this point. They are unprepared for merging or on-coming traffic nor for any obstacle in the road as they come over the brow of the hill (tragically a man was fatally run over here in 2018). Vehicles are regularly observed coming from the A4 end to take their chance going the wrong way up the one-way section of the road”.</i></p> <p><i>“The give way road markings have badly worn and need re-doing to highlight the junction. I would also suggest that if bollards with a reflective panel were placed either side of the road, it would increase the likelihood of traffic slowing down at this point. Painting 'one-way' on the road at the point the vehicles pull in (just after Turnpike Cottage) might discourage All in all these measures would make it a safer junction”.</i></p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>17/11/20</b></p>	<p><b>22/02/22</b></p> <p>Site meeting held.</p> <p>KR reported missing height restriction warning sign outside one stop.</p> <p>No further action to be taken. Item to be removed from tracker.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>Lowden Hill forms part of the EATF Tranche 2 bid to the DfT which would see the length in question closed to through traffic. Suggest waiting for outcome of Tranche 2 bid before agreeing any further action.</p> <p><b>01/06/21</b> The proposal put forward in the Tranche 2 bid will not be progressed.</p> <p>Road markings to be reported for refreshing as part of maintenance programme.</p> <p>Item to be remain on tracker for further consideration.</p> <p><b>14/09/21</b> KR to raise with Area Office that the lining refresh did not include the SLOW markings and the signs require cleaning.</p> <p>KR to visit to identify any improvements that could be made, particularly in the turning to Lowden Manor.</p> <p><b>17/11/21</b> RH reported a recent collision involving a young cyclist.</p> <p>KR and RH to meet on site.</p> <p>LC would like to put forward suggestions with CNDG for ways in which traffic may be deterred from cutting through this area.</p>			
8.10	4-21-1 Shared Use Path – Island Park	<p><b>02/02/21</b> Widen all paths in Island Park to at least 3.0m, in line with the Government’s new Cycle Infrastructure Design Guidance LTN 1/20, section 6.5.7.</p>	<p><b>17/11/2021</b> Laura Gosling is looking into feasibility of some widening</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>Install wayfinding signage at both ends of the High Street, as well as key points in park, to make cyclists aware of the Island Park path as a 'High Street bypass' route, and to provide information about other destinations that can be reached via this path.</p> <p>Chippenham Cycling Development Group to be invited to provide CATG with additional information regarding overall cycle strategy and aims in order to allow a greater overview and insight into these individual schemes. This may be in the form of an additional CATG meeting.</p> <p>This scheme request is to be on hold until the above information sharing has taken place.</p> <p><b>01/06/21</b> The paths in Island Park are not adopted highway nor part of the RoW network.</p> <p>KR to determine ownership</p> <p><b>14/09/21</b> The land in Island Park is partly owned by Wiltshire Council and partly by Wilko.</p> <p>Land dedication or purchase and planning permission are required to alter the existing paths.</p> <p>Information has been provided to Cycling Development Group and KR to liaise with LC regarding next steps.</p>	<p>and signing in this area already. To be progressed by Sustainable Transport for further discussion.</p> <p><b>22/02/22</b> Item to remain on tracker for updates as required but reduce to a single line entry.</p>		
8.11	4-21-3 Car park, Timber Street/A4 War Memorial	<p>Cars entering the car park by the war memorial against the flow of traffic. The no entry sign cannot be seen by cars coming from Timber Street causing cars to enter the car park from the war memorial end. The one sign that is there is</p>	<p><b>22/02/22</b> KR has reviewed signing. The signing is clear and installed in accordance with regulations.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>currently not angled in to be seen from motorists entering from A4/London Road. There have been several instances of road rage as cars meet head on. It is a one way system entering from the Rose &amp; Crown end.</p> <p>Request</p> <ol style="list-style-type: none"> <li>1. Reposition the existing no entry sign so it can be clearly seen by motorists entering from A4/London Road.</li> <li>2. A second no entry sign positioned to be seen by motorists entering from Timber Street.</li> <li>3. Ideally a painted no entry sign on the road.</li> </ol> <p><b>01/06/21</b> Signing to be reviewed.</p> <p><b>14/09/21</b> KR to check if existing sign can be altered to be more visible.</p>	<p>A second no entry would be immediately next to War Memorial and due to the visual impact is not recommended.</p> <p>No Entry road markings may be provided.</p> <p>CATG agreed to fund road markings at £300 with contribution from CTC required.</p>		
8.12	4-21-4 Langley Road Chippenham	<p>Request for traffic calming on Langley Road, subject to results of traffic survey (requested by CTC)</p> <p><b>01/06/21</b> KR to further liaise with Highways DC. Possible installation of double mini roundabout proposed which will have a traffic calming request.</p> <p>Traffic survey requested by CTC to be undertaken when all restrictions are lifted.</p> <p><b>14/09/21</b> Plan circulated with note tracker showing layout of double mini roundabout.</p> <p><b>17/11/2021</b> LC raised concerns regarding the proposed layout. KR to pass detail of concerns back to Highways DC engineer.</p>	<p><b>22/02/22</b> KR to find out when works are due to take place and report back.</p>	2	KR
8.13	4-21-5 Westmead Lane, Chippenham	<p>Request for widening of footway on Westmead Lane to improve pedestrian access to/from Bowles Court. Pedestrians</p>	<p><b>22/02/22</b></p>	2	KR



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>currently walking in carriageway due to insufficient width when using rollators etc. Potential conflict with HGVs accessing Wessex Water site.</p> <p><b>01/06/21</b> KR to review planning details for skate park to determine if any improvements to access. Footway widening to be investigated.</p> <p><b>14/09/21</b> KR still to review feasibility. There may be changes as rumoured that Wessex Water will be vacating site.</p> <p><b>17/11/2021</b> KR and RH to meet on site.</p>	<p>Site meeting took place with resident, KR, RH and LA. KR to develop options for pedestrian improvements.</p>		
8.14	4-21-6 Malmesbury Road, Chippenham near John Coles Park	<p>Installation of a controlled crossing to reduce the risk of serious accident. A pedestrian crossing assessment was undertaken in 2019 which highlighted both speeds in excess of 35mph (85th percentile) and limited forward visibility. Whilst these factors clearly increase the risk to pedestrians they also meant a crossing was not recommended due to the risk of rear end shunts. I would like other options to be considered to reduce the risk to pedestrians:</p> <ul style="list-style-type: none"> <li>- Alternative crossing locations away from the corners</li> <li>- Physical speed control</li> <li>- More active signage</li> <li>- Speed camera</li> </ul> <p><b>01/06/21</b> KR to circulate previous pedestrian assessment with notes for review.</p> <p><b>14/09/21</b> Report circulated.</p>	<p><b>22/02/22</b> Slow road markings are in place on Malmesbury Road currently and are in reasonable condition.</p> <p>Suggest no further action be taken by CATG however area highlighted for speed limit enforcement to local policing team.</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		KR to review signing on approach to crossing near John Coles Park.			
8.15	4-21-8 Brunel Court, Rowden Hill	<p>Parking is limited and the area on the left as you enter the court was previously available for visitors, tradesmen etc for parking. I believe this is mostly Council owned land but it is now being rented as private parking, designated by chains, precluding it's free use by residents. There is also a large container owned by no 3 which is at odds with the residential appearance of the Court. together with the parking chains is detrimental to the look of the Court.and is a considerable detriment to those living in the Court</p> <p>Request – investigation in ownership and return to available parking if possible</p> <p><b>01/06/21</b> Land ownership to be checked.</p> <p><b>14/09/2021</b> The land behind the layby area is within private ownership. The adopted highway extends to the rear of the layby area but does not cover the area to the rear being used for parking/container storage.</p> <p>KR has asked for advice from Enforcement team regarding next steps.</p> <p><b>17/11/2021</b> Awaiting response from enforcement team.</p>	<p><b>22/02/22</b></p> <p>Enforcement officers have inspected this location and do not feel there is any enforcement action to be taken. Vehicles are parked on private property and are accessing that area over a kerb that is the same height as the kerbing at the parking areas elsewhere in the Court.</p> <p>Item to be removed from tracker.</p>	2	
8.16	4-21-9 Abbeyfield School	<p>Install appropriate signage along Stanley lane informing road users of the school.</p> <p>Relocating national speed limit signage further away from the entrance to the school and sufficiently away from Stanley Park sports ground also.</p>	<p><b>22/02/22</b></p> <p>KR to undertake site observations during term time (school pick up). KR to find out timescale for proposed school expansion.</p>	2	<b>KR</b>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>Installation of either a pelican crossing or a pedestrian crossing to enable a safe crossing point for Stanley lane. This will benefit students and users of the Stanley Park sports facility by illustrating a safe crossing point.</p> <p>Removal of drop kerb within the junction of the school and installation of barriers to restrict crossing at this point.</p> <p><b>01/06/21</b> Site observations to be undertaken to determine next steps. <b>14/09/21</b> KR to undertake observations</p>			
8.17	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>Request for signing on bend at West Dunley where Fosse Way by-way meets C86</p> <p><b>14/09/21</b> Options for signing to be reviewed.</p> <p><b>17/11/2021</b> Signing to be reviewed. LP raised concerns about the road camber. Also to note – musical festival planned for 2022 that will impact this location.</p>	<p><b>22/02/22</b> Signing to be reviewed when resource available.</p> <p>Music festival not taking place in 2022.</p>	2	KR
8.18	4-21-11 & 13 Upper Seagry	<p>Request for a 20mph speed limit assessment. Speed limit reduction to improve safety for pedestrians and reduce speed of vehicles, including calming measures.</p> <p><b>14/09/21</b> CATG to await outcome of discussions regarding 20mph assessment report before making decision. If the publication is likely to be significantly further delayed, CATG will discuss how to proceed with 20mph speed</p> <p><b>17/11/2021</b> Decision on hold pending further discussion of approach to 20mph assessments overall.</p>	<p><b>22/02/22</b> It was agreed to progress this request and undertake the 20mp assessment. Agreed funding £2500 with 25% contribution from PC.</p> <p>Concerns were also raised regarding heavy goods vehicle use, particularly from a haulage company in Startley.</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
			To be moved to priority 1.		
8.19	4-21-14 Lowden Grass Verges	<p>Lorries and Vans park on the grass verge edge and on many occasions large lorries have carved up the grass and soil on the corner of the grassed area, making large indentations, causing mud all over the road. The grass has only just come back, due to action I took with large stones being placed inset from the curb, painted bright white. I also have continually mowed this area, as to not cause an issue with the Council mowing team.</p> <p>These stones have been removed by the Council. A lot of the neighbours have appreciated the neat and tidy verge that had become of what I have done.</p> <p>We would like to apply for small verge marker posts to safeguard the nice grassy verge that we had come to appreciate. A deterrent is needed to stop the drivers (who do not live in this area) driving their lorries and vans on the Council grass area which is appreciated by neighbours and walkers alike. We would like the small verge marker posts purchased and installed by the Council please.</p> <p><b>14/09/21</b></p> <p>KR to review.</p> <p><b>17/11/2021</b></p> <p>Agreed - £1000 for white verge protection/marker posts. £750 CATG, £250 CTC (tbc).</p>	<p><b>22/02/22</b></p> <p>Order to be raised for works</p> <p>KR to provide examples of verge marker post to RH.</p>	2	KR
8.20	4-21-15 Westmead Field, Chippenham	<p>Chippenham Borough Lands Charity are building an Activity Centre on Westmead field, at the end of Westmead Lane, Chippenham. The facility is designed for residents of Chippenham but will attract visitors from much further afield to use the state-of-the-art climbing facilities, and skate park.</p>	<p><b>22/02/22</b></p> <p>For info: Works being split into 3 phases Phase 1 is to provide vehicular and pedestrian signs in the</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>We are encouraging visitors to travel by public transport, and for local residents to travel by foot/cycle. We are not seeking 'brown signs' as we understand this applies only to rural facilities. We wish to use directional signage within the town both for pedestrians arriving by bus/train/foot and also signage to the nearest car parks. We don't want car users to drive down Westmead Lane only to find they have to turn round again for a car park (disabled only car parking is available on site), and we don't want them driving round Chippenham searching for the site.</p> <p>We are seeking Council support to put up signage within Chippenham town both for vehicles and pedestrians wishing to use the Westmead Activity Centre. We are happy to discuss the precise location and design of these.</p> <p>The Town Council supports this request in principle with the offer of £5000 funding from Chippenham Borough Lands Charity. This would support the new facility in the Town and help people to find it, it was suggested that signs could be added to the existing finger posts within the town. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted and is subject to further debate and decision at a future PET Committee meeting (PET Meeting 05/08/21 Minute 39 refers).</p> <p><b>14/09/21</b> Signing plan and estimate to be prepared.</p>	<p>locality of Gladstone Road / Wood Lane. These are on order and will be installed at the earliest opportunity.</p> <p>Phase 2 is to review the ornamental style fingerposts which belong to the Town Council with a view to adding this to them. We need permission from the Town Council to do this as they are their signs.</p> <p>Phase 3 will be to investigate updating the wayfinding totems. MS will liaise with Transport planning on this.</p>		
8.21	4-21-16 Hill Corner Road, Chippenham	<p>There is poor visibility for drivers looking at oncoming traffic from the right hand side at the junction when turning from Hill Corner Rd onto the B4069. The overall visibility to the right (towards the town centre) for traffic exiting Hill Corner Road can be challenging due as drivers aren't able to see very far</p>	<p><b>22/2/22</b> Site meeting held. Hedge trimming is required to improve visibility when exiting junction however this is with private</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>down the road. Additionally, cars can travel at fast speeds, increasing the risk of pulling out.</p> <p>The view is compromised by the large conifer hedge on the nearside, however, trimming the hedge back could raise some aesthetic issues and could be disputed by local residents. I have applied for a parabolic mirror to increase visibility but this application was denied and I've since been advised on the range of possible issues in installing parabolic mirrors.</p> <p>I've been in contact with Head of Services employee of Wiltshire council for advice on how best to increase road safety at the junction. Martin was kind enough to provide these suggestions and he estimated the total cost of the improvement would be approximately £1000.</p> <p>The road width on the B4069 at its junction with Hill Corner Road is approximately 7.6m. Adjustment to the warning lines in the centre of the road would allow the give way markings to be moved forward from their current position by approximately 300-400m, which would improve visibility to approaching traffic by as much 25 - 30m.</p> <p>Edge line markings on the main road (nearside) would help position northbound traffic on the B4069, away from the nearside and closer to the centre of the road to avoid the potential for collisions with waiting side road traffic.</p> <p>When Martin went to the site to investigate, he observed some of the drivers on the main road leaving Chippenham are unaware of the presence of the Hill Corner Road junction and were looking towards the 50mph limit and the new roundabout, rather than observing the presence of side road traffic.</p> <p>Therefore, I propose in conjunction with the changes to the give way markings, is the provision of a new junction warning</p>	<p>ownership. Lining changes not recommended.</p> <p>Junction warning signs may be provided on the B4069 approaches to the junction to highlight its presence.</p> <p>The cost of such signing is estimated at £800.</p> <p>It was agreed to ask Area Highways to send a letter to the landowner re hedge trimming. Junction warning signs to be discussed at the next meeting.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>sign with a 'reduce speed now' supplementary plate, and a 'SLOW' road marking could also be used for added impact.</p> <p><b>14/09/21</b> KR to review suggested changes and prepare plan and estimate</p>			
8.22	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p><b>14/09/21</b> Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p><b>17/11/2021</b> PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p>	<p><b>22/02/22</b> Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p>	2	KR
8.23	Kington St Michael – Advisory Crossing	<p>Advisory pedestrian crossing point is in poor condition, not maintained since installation in 2007. School warning sign on the southbound approach has gone missing. Advisory crossing confuses pedestrians (particularly school children) and vehicles alike. Some drivers give way to waiting pedestrians – others don't, even overtaking on the crossing point despite a pedestrian presence. Pre-existing safety risk compounded by COVID-19 as more parents/ guardian's park and use the</p>	<p><b>22/02/22</b> Site observations undertaken. Improvements to the visibility to and of the crossing are required, with changes to layout needed. KR to prepare proposal and estimate. Item to be moved to priority 1.</p>	2.	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>crossing to walk children to school (to prevent congregating on school grounds - but this shifts issue to the crossing).</p> <p>Upgrade advisory crossing point to Pelican or Zebra crossing. Ensure that vehicle drivers must give way to pedestrians, eliminating confusion for vehicle drivers and pedestrians alike.</p> <p>Reintroduce and improve school warning sign on southbound approach, improve or move the school warning sign on northbound approach (which is often obscured by vegetation).</p> <p><b>14/09/21</b></p> <p>KR to undertake site visit at school drop off/pick up times. Shift changes at Leigh Delamere also coincide with this.</p> <p><b>17/11/2021</b></p> <p>KR to undertake site observations 23/11.</p>			
<b>8.24</b>	4-21-21 Hill Corner Road, Chippenham	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with</p>	<p><b>22/02/22</b></p> <p>This is to be reviewed when new road is open. This is expected to be Easter 2022.</p>	<b>2</b>	



	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.			
8.25	4-21-22 Saxon Street, Chippenham	<p>Sometime ago a neighbour had a serious accident on their motorbike due to a speeding parent leaving Redland school whilst driving through Wessex Road on a sharp bend and colliding with the bike. My neighbour broke her wrist and damaged her bike. In court the judge said that the Wessex Road junction needed dotted lines across it, but the highways dept., put lines across Saxon Street instead and this has made it extremely dangerous. We want Saxon Street to be reunited as one street, not divided into two halves. Speeding cars now use this road - someone will get hurt or killed very soon.</p> <p>By painting hatch marks on the corner of Wessex Road to 'square-off' the junction, then paint the dotted white lines across Wessex Road. Remove the white dotted lines that currently sit across Saxon Street. Then a 'Give Way' sign needs to be put up, or maybe painted on the road to save money? This will then make people slow down and use the Wessex Road junction 'properly'. Also, we have had issues with postal deliveries and service people trying to find our properties due to our road being cut in two. They don't realise that we are one street and end up driving around the block several times.</p> <p><b>17/11/2021</b> KR to look at on site.</p>	<p><b>22/02/22</b></p> <p>KR reviewed lining on site. It would not be appropriate to relocate give-way markings</p> <p>Delivery related concerns may be mitigated by providing an additional street nameplate including property numbers. The cost of this would be in the region of £250. It was agreed to fund this with a 25% contribution from CTC.</p> <p>AF is liaising with Redland School regarding their travel plan.</p>	2	
8.26	4-21-23 Brook Street, Chippenham	The bus route that uses Brook Street is a very dangerous junction and needs addressing a.s.a.p. At present, all buses have to navigate the junction by getting the wheels up onto the kerb stones and using the grass bank to 'swing' the bus around to enter Hungerdown Lane. When the bus 'swings' around to turn left on Hungerdown Lane, it travels onto the wrong side of	<p><b>22/02/22</b></p> <p>Whilst there is some evidence of overrunning, the junction mouth is wide and could accommodate the turning movements. It is common that</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		<p>the road which means that the bus has to 'wait' until there are NO cars close to the junction BEFORE they make that dangerous manoeuvre... this means that a traffic jam can form due to the bus having to wait until its safe to continue.</p> <p>By replacing the Station Hill lights with a roundabout (as before), and then using those traffic lights at the Brook Street junction will allow the buses to exit that junction in a safe and timely manner and allow the buses to use this bus route without danger and delays. It will also stop the degrading of the landscaping due to the current buses chewing up the grass verges due to the way the junction has been constructed.</p> <p><b>17/11/2021</b> The traffic signals cannot be relocated but this location is to be reviewed to determine any changes required.</p>	<p>buses need to enter the opposite lane when exiting junctions due to their restricted turning circle.</p> <p>There have not been any collisions involving turning vehicles at this junction in the last 36months.</p> <p>No further action to be taken.</p>		
8.27	4-21-24 Brook Street/Woodlands Road, Chippenham – bus stop	<p>Since a disabled bay has been painted outside of No.9 Brook Street it has made it very awkward and dangerous for the bus to pull into the bus stop. I have witnessed cars trying to navigate between the bus and the parked cars that line the street and the bus driver trying really hard to 'position' the bus as best as they can due to the disabled car space getting in the way. The bus really needs to be able to park parallel to the raised kerb, but it can't, which makes it very awkward for the passengers to get on and off the vehicle.</p> <p>All that needs to be done is to move the bus stop to the right hand side by about 8 - 12 metres and re-use the kerb stones on both sides so to reduce costings. Once the bus furniture has been moved and a notice board attached to the wall 'discreetly' placed so that it doesn't spoil the surroundings then this should allow the bus to be able to pull in parallel to the path and passengers to enter and exit the bus 'safely'.</p>	<p><b>22/02/22</b> Bus stop would need to be relocated to outside of no15. Kerbing works to install new bus stop kerbs would be required and the previous bus stop kerbs removed. This will also require regrading of the footway due to the height changes.</p> <p>The bus stop flag could not be wall mounted and will need a new post.</p> <p>Waiting restrictions are recommended to ensure access to the stop is kept clear to avoid future problems.</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
			<p>Estimated costs in the region of £6500.</p> <p>RH and AF are to visit this location.</p>		
8.28	4-21-25 Old Hardenhuish Lane, Chippenham	<p>In 2021, residents of Old Hardenhuish Lane have witnessed a substantial increase in vehicles breaking the Highway Code when driving contra flow along the lane and ignoring the existing road signage placed 1) at the entrance to Old Hardenhuish Lane from Hardenhuish lane notifying motorists that there is no access to the A420 2) the No Entry sign placed in close proximity to the junction of the lane with the Bristol road, adjacent to Turnpike Cottage. This activity is more pronounced when traffic backs up from the Folly Roundabout up Hardenhuish Lane, which makes Old Hardenhuish Lane a 'rat run'. Unless some action is taken, it is only a matter of time before someone is seriously injured or worse killed. There have been fatalities in Hardenhuish Lane in recent years.</p> <p>1) A much larger sign(s) to indicate that there is no permitted vehicular access to the A420 plus 2 No Exit Signs (one replacement &amp; another resited) further back up the lane from the Folly roundabout so that motorists get plenty of notice in order that they have the opportunity to turn round 2) A permanent mandatory speed limit of 20mph which will bring Old Hardenhuish Lane into line with the periodic speed restrictions that are already in place in Hardenhuish Lane 3) A proactive set of ongoing maintenance of vegetation and foliage along the roadside to improve sight lines for drivers using the lane to avoid blind spots. This should include areas where pedestrian footpaths cross the lane and woodland areas which border onto the lane.</p> <p><b>17/11/2021</b></p>	<p><b>22/02/22</b></p> <p>The sign indicating no through road and no access to A420 is in accordance with regulations. A larger sign cannot be provided. The sign is clearly visible and unobstructed.</p> <p>The no entry signing leading to Folly roundabout is in accordance with regulations and the related traffic order. Additional no entry signing further back from this point cannot be provided.</p> <p>A 20mph speed limit assessment would be required to determine if the criteria for a mandatory 20mph speed limit is met. This is at a cost of £2500.</p> <p>Trimming of vegetation is undertaken by area highways as part of an annual programme.</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
		KR to review signing. Unlikely to meet minimum length requirements for a 20mph speed limit.	It was agreed that Parking Services would be asked to undertake enforcement at school pick up times.  Cllrs are to raise Police enforcement of the No Entry at full council.		
<b>8.29</b>	4-21-26 Footway – Pewsham Way adjoining Daniell Drive	<p>The pavement running along Pewshaw Way from the new Lidl to Daniel Drive has been widened to accommodate the increase in pedestrians and cyclists that will journey to the new shop and back. Sadly no safety rail has been included in these works to protect pedestrians joining the pavement from fast flowing traffic. There are other places in Chippenham where safety barriers has been installed to protect pedestrians from traffic.</p> <p>Given the 50mph speed limit on Pewsham Way, I think it would be in the best interests for a safety barrier to be erected in this location.</p> <p>A safety barrier to be erected on Pewsham Way where the footpath from Daniels Drive joins newly widened pavement. This should be extended a few meters to help protect pedestrians joining the pavement and walking alongside the busy road.</p> <p><b>17/11/2021</b> KR to look at this on site. DfT guidance states barrier as last resort as it causes additional issues.</p>	<p><b>22/02/22</b> LTN 2/09 Pedestrian Guardrailing sets out that such guard railing should be provided only where absolutely necessary to either prevent crossing at inappropriate locations or to prevent inadvertent straying into the road. The provision of guardrail can have an adverse effect on pedestrian visibility, available footway width and accessibility.</p> <p>Other measures such as widening of the footway are recommended as appropriate alternatives to guardrailing.</p> <p>In this location, the footway widening is the appropriate measure and guard railing is not recommended.</p> <p>It was agreed that no further action would be taken.</p>	<b>2</b>	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
8.30	4-21-28 C164 Giddeahall to Upper Caste Combe & C179 West Yatton Lane from Yatton Keynell	<p>The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property.</p> <p>The current signage is inconsistent being different at either end of the C164 &amp; on C179.</p> <p>Photos attached</p> <p><b>17/11/2021</b> KR to prepare signing plan and estimate.</p>	<p><b>22/02/22</b> Signing proposal provided to parish council for consideration. Cost estimate £2800.</p>	2	
8.31	4-20-1 A429 Stanton St Quintin	<p><i>There is increased traffic on the A429 and with the proposed developments at the Barracks this will escalate even more. There is a safety issue for anyone trying to cross the road from the bus stop"</i></p> <p>Request by Stanton St Quintin PC for the refuge island on the A429 to be replaced with a formal crossing</p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> <b>18/02/20</b> A formal pedestrian crossing assessment would be required. The key component of the assessment is the numbers crossing the road and it was felt that overall number of pedestrians using the current refuge island now would not be enough to justify provision of a formal crossing.</p> <p>It was agreed this issue was best considered as part of the Barracks development and look for possible Section 106 monies.</p> <p><b>17/11/2021</b> KR to investigate changes that may improve pedestrian safety at this location.</p>	<p><b>22/02/22</b> KR to arrange a site visit.</p> <p>A review of collision data shows that no collisions involving pedestrians are recorded in the 36months prior to June 2021.</p> <p>The changes at the garage convenience store has seen an increase in pedestrian activity.</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
<b>9</b>	<b>New Requests submitted since the last meeting</b>				
<b>9.1</b>	<b>4-22-1</b> London Road, from the roundabout adjacent to the Three Crowns pub to Abbeyfield School	Request for clearer signing directing HGVs away from London Road. Please see enclosed redacted request form.	<b>22/02/22</b> It was agreed that the signing will be reviewed.	<b>2.</b>	<b>KR</b>
<b>9.2</b>	<b>4-22-2</b> Roundwood View, Christian Malford	Request for 4no dropped kerbs. Please see enclosed redacted request form.	<b>22/02/22</b> KR to prepare estimate and plan and find out if can be included in future substantive bid for dropped kerb works.	<b>2.</b>	<b>KR</b>
<b>9.3</b>	<b>4-22-3</b> C86 Yatton Keynell to Grittleton	Concerns raised regarding safety when entering/leaving properties at Folly Farm. Please see enclosed redacted request form.	<b>22/02/22</b> To be included with 4-19-1 going forward. Signing options to be reviewed.	<b>2.</b>	<b>KR</b>
<b>9.4</b>	<b>4-22-4</b> C86 Yatton Keynell to Grittleton	Concerns raised regarding safety when entering/leaving properties at Ryleys Farm. Please see enclosed redacted request form. As concealed entrance signs aren't permitted on the highway, the parish council would like to review other options.	<b>22/02/22</b> Signing options to be reviewed.	<b>2.</b>	<b>KR</b>
<b>10</b>	<b>AOB –</b>				
<b>10.1</b>					
	<b>Agreement of Priority One issues</b>				
<b>11.</b>	<b>Agreement of Priority 1 schemes (Funding Allocations)</b> Note: Issue which are 'Greyed out' indicate schemes where orders have been issued / about to be issued but await implementation.				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION  Who
	<p><b>Any issues highlighted in <b>Yellow</b> are awaiting agreement from the Area board</b></p> <ol style="list-style-type: none"> <li>1. 5827 – Village Gateways, Biddestone. £5000 contribution to complete signing due to cost increases.</li> <li>2. 4-20-10 Parliament Street – New Shared use Cycle / pedestrian link Topo Survey (CATG £1125.00, TC £375.00) Interim changes £4200 (CATG £3150, TC £1050)</li> <li>3. 4-20-8 Various sites Chippenham – Welcome to Chippenham Signs (Fully funded by Chippenham TC)</li> <li>4. 4-19-5 Hill Rise/Barrow Green, Chippenham – 20mph speed limit assessment £2500 (CATG £1875, TC £625)</li> <li>5. C151 Ford – £2000 Topographic Survey (£1500 CATG and £500 PC)</li> <li>6. Bristol Road, Chippenham – Pedestrian Crossing Assessment (CATG £700, TC £300 )</li> <li>7. Annual Dropped Kerbs Programme – £6000 CATG, £1500 CTC</li> <li>8. Hillside, Burton – Speed Limit Review - £1875 CATG and £625 PC</li> <li>9. Chippenham – Barrier Removals (various) - £2500 (£1875 CATG, £625 TC)</li> <li>10. Lowden Verges marker posts - £1000 (£750 CATG, £250 TC)</li> <li>11. A420 Speed Limit Review (Atkins) - £2500 (£1250 CATG, £625 NWPC, £625 CWPC)</li> <li>12. Nettleton – 20mph Speed Limit Assessment - £2500 (£1875 CATG and £625 PC (tbc))</li> <li>13. A4/Timber Street Car Park – No Entry Road Markings - £300 (£225 CATG and £75 CTC)</li> <li>14. Seagry – 20mph Speed Limit Assessment £2500 (£1875 CATG and £625 PC)</li> <li>15. Saxon Street – Street Name Plate - £250 (£187.50 CATG and £62.50 CTC (tbc))</li> </ol>				
12.	<b>Date of Next Meeting - tbc</b>				

## Highways Officer – Kirsty Rose

### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£2494.99**

### 3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

### 4. HR Implications

- 4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding implications – none



# APPENDIX 1

Chippenham CATG		As at 22nd Feb 2022
<b>Budget 2021-22</b>		
<b>A</b>	£17,403.00	CATG Allocation 2020-21
<b>B</b>	£20,436.99	2020-21 underspend
<b>3rd Party Contributions</b>		
	£375.00	Kington Langley Weight limit signs (£375 20/21)
	£36,408.83	Biddestone Gateways & Texprint surface
	£1,400.00	Chipp town council dropped kerbs (20/21) (40%)
	£750.00	Sutton Benger - Draycott Cerne SL assessment (30%)
	£0.00	Chippenham TC gateway signs
	£100.00	Chippenham TC for St Pauls Primary School (25%)
	£236.25	GPC Contribution to C86
	£236.25	YKPC contribution to C86
	£300.00	Chippenham TC for Bristol Road Ped Assessment
	£1,500.00	Chippenham TC for Dropped Kerbs 21/22
	£625.00	Burton PC for Hillside Speed Limit Review
	£1,050.00	Chippenham TC for Parliament Street
	£625.00	Chippenham TC for Barrow Green/Hill Rise
	£625.00	Chippenham TC for Barrier removal
	£250.00	Chippenham TC for Lowden
	£625.00	NWBPC for A420 speed limit assessment
	£625.00	NCWBPC for A420 speed limit assessment
<b>Total contributions C</b>	<b>£43,606.33</b>	
<b>Total Budget 21/22 D</b>	<b>£81,446.32</b>	<b>(A+ B+C)</b>
<b>Scheme Commitments from 2020-21</b>		
Weight Limit Signs Days Lane Kington Langley	£1,500.00	Complete
Biddestone Gateways & texprint surface	£36,408.83	Full cost (£47k) to be covered by PC. Includes Area by Turnpike cotta
Phase 6 - Dropped kerb sites	£3,500.00	Complete
B4122 Draycott Cerne - Speed Limit review	£2,500.00	
Welcome to Chippenham Gateway signs	£0.00	To be funded in full by Chippenham TC (Mark Stansby)
St Pauls Primary School - signs	£440.00	Complete
<b>New Schemes 2021-22</b>		
C86 Park Farm Bends Signing and Road Markings	1,890.00	£283.50 each from YKPC and GPC (complete)
Bristol Road Chippenham Pedestrian Crossing Assessment	1,000.00	£300 contribution from CTC
Biddestone - Gateway Signing	5,000.00	
Annual Dropped Kerbs (Queens Crescent)	6,000.00	
Hillside, Burton - Speed Limit Assessment	£2,500.00	
Parliament Street, Chippenham- Interim Ped Improvements	£4,050.00	
Hill Rise/Barrow Green Chippenham - 20mph Assessment	£2,500.00	
Barrier Replacement/Removal, Various, Chippenham	£2,500.00	
Lowden verge marker posts	£1,000.00	
A420 Speed Limit Assessment	£2,500.00	
<b>Current Commitment - E</b>	<b>£73,288.83</b>	
<b>Remaining Budget F</b>	<b>£8,157.49</b>	<b>(D-E)</b>

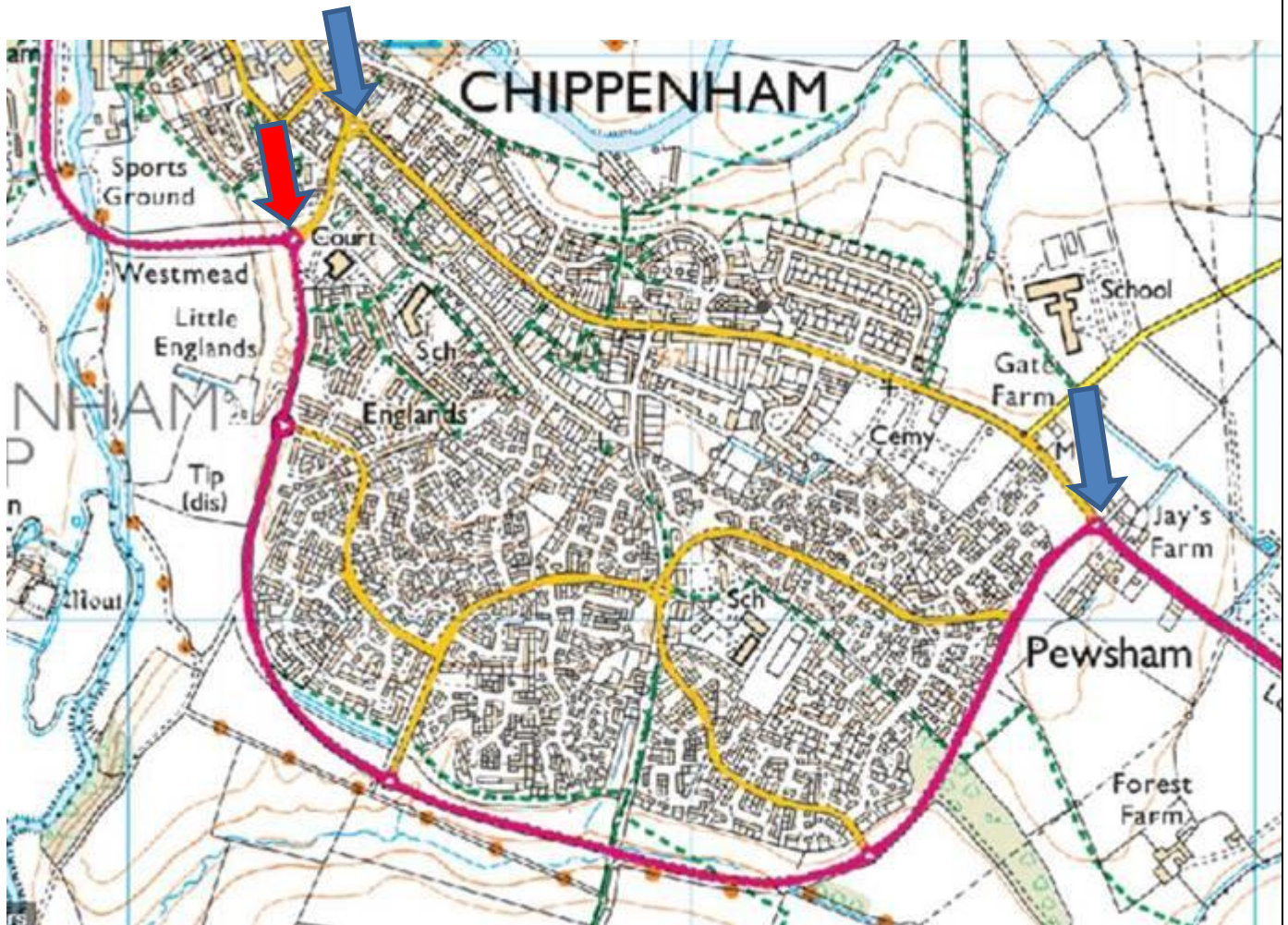
# Highways Improvement Request Form

Ref. 4-22-1

## Issue Details

<b>Location of Issue:</b>	London Road, from the roundabout adjacent to the Three Crowns pub to Abbeyfield School
<b>Community Area:</b>	Chippenham
<b>Parish or Town Council:</b>	Chippenham Town Council – Hardens and Central
<b>Nature of Issue:</b>	
<p>The yellow road between the two blue arrows is the London Road and it has a weight limit of 7.5 tons.</p> <p>Despite the London Road having a 7.5 ton weight limit, HGV's routinely use it for access beyond Chippenham to Calne and Devizes. Although sometimes mistakes are genuine many more lorries approach from the direction of the town centre, leading us to believe the signs are not clear enough at the Avenue LaFleche roundabout (red arrow).</p> <p>There are 7.5 ton limit signs shown at both ends of the London Road (red arrow and blue arrow to the right). However, the signs approaching the roundabout at the Avenue LaFleche (red arrow) aren't clear enough, certainly not early enough so that HGV's can select the correct (right) lane. There is no sign that directs traffic and HGV's to Pewsham Way (the bypass) as THROUGH TRAFFIC.</p> <p>There is a sign on the Avenue LaFleche roundabout (red arrow) stating no access to the London Road, there are no arrows on the sign to deter HGV's and by the time they get to the second roundabout (blue arrow above the red arrow), it's too difficult for them to turn around.</p> <p>HGV's using the London Road is a particular hazard because children use both sides of the road to walk to school and HGV usage appears more frequent in the morning when children are walking. Also, the pavements are quite narrow in places and as a result, children often spill onto the road.</p> <p>I have been noting the details of HGV's and emailing, telephoning them to advise the health and safety risk to young children. Most hauliers respond well however, their drivers continue to use the route.</p> <p>There is also an issue of speeding. The speed limit is 30 mph however, drivers frequently exceed the limit which again, increases the risk to young school children. London Road (between the 2 blue arrows) would benefit from speed limit indicators that light-up when exceeded.</p>	

1. The two Blue arrows signify the stretch of London Road that has a weight limit of 7.5 tons
2. The red arrow is the "Court" roundabout, now a Lidl store, where through traffic should be directed to Pewsham Way



<b>How long has it been an issue?</b>	At least 2 years that I know of
<b>What would you like done to resolve this issue?</b>	
<ol style="list-style-type: none"> <li>1. At the Avenue LaFleche roundabout (red arrow) clear signage to direct THROUGH TRAFFIC and HGV's to Prewsham Way (the by-pass) an onto Calne, Devizes. Currently, there is no early warning signage at this roundabout and as a result, some HGV's select the left hand lane and as a result, possibly miss the later signage at which point, they are already committed and unable to change direction</li> <li>2. At other end of the London Road (Calne end) clear signage directing THROUGH TRAFFIC to Pewsham Way (the bypass)</li> <li>3. Flashing speed limit signs on both sides of the London Road approximately at the mid-point</li> </ol>	
<div style="text-align: right;">Choose an item.</div>	

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

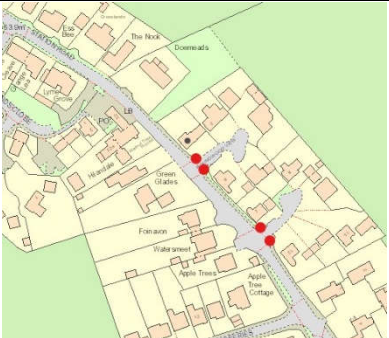
**Town or Parish Council Comments:** (To be completed by Town or Parish Council only)

The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting. The Town Council is aware of various existing traffic calming measures along London Road including multiple pedestrian crossings.

The Town Council politely requests that Wiltshire Council explore improved signage before drivers approach the Avenue La Fleche roundabout and the roundabout from Calne in addition to more regular repainting of the pedestrian crossings as potential solutions to the highway safety issues the applicant outlines. The Town Council would support plans to conduct a speed review of London Road before any additional traffic calming measures are introduced.

# Highways Improvement Request Form

**Issue Details**

<b>Location of Issue:</b>	Roundwood View, Christian Malford
<b>Community Area:</b>	Chippenham
<b>Parish or Town Council:</b>	Christian Malford
<b>Nature of Issue:</b>	
Accessibility to village shop for pedestrians using mobility aids and mobility scooter users.	
<b>How long has it been an issue?</b>	Ongoing
<b>What would you like done to resolve this issue?</b>	
The installation of 4 no. dropped kerbs on both sides of Roundwood View, Christian Malford, SN15 4BG as indicated on this map by ●	
<b>Have you been in touch with your local Wiltshire Councillor? (Yes/No)</b>	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council.  
Town and Parish contact details are available via the link below:***  
<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

<b>Town or Parish Council Comments:</b> (To be completed by Town or Parish Council only)
The Parish Council approved this application at the full Parish Council Meeting on 11 January 2022 (Minute Ref: 126 <sup>(21)</sup> (a)).



YATTON  
KEYNELL



# Highways Improvement Request Form

Ref. 4-22-3

## Issue Details

<b>Location of Issue:</b>	C86 – Yatton Keynell to Grittleton
<b>Community Area:</b>	Chippenham
<b>Parish or Town Council:</b>	Yatton Keynell
<b>Nature of Issue:</b>	
The 30 mph speed limit when approaching Yatton Keynell from Grittleton southbound on C86 is located immediately after a right hand bend prior to the entrance to Folly Farm (two properties). This makes entering & leaving the properties dangerous as traffic frequently hasn't slowed to 30mph by the time it passes the property.	
<b>How long has it been an issue?</b>	Years
<b>What would you like done to resolve this issue?</b>	
CATG to look at highway safety improvements by moving the speed limit further north or make changes to the road makings or signage.	
<b>Have you been in touch with your local Wiltshire Councillor? (Yes/No)</b>	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council.  
Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

### **Town or Parish Council Comments:** (To be completed by Town or Parish Council only)

Issue raised at Yatton Keynell PC meeting 5<sup>th</sup> January 2022, PC request CATG look at the issue and produce costed recommendation.



# Highways Improvement Request Form

Ref. 4-22-4

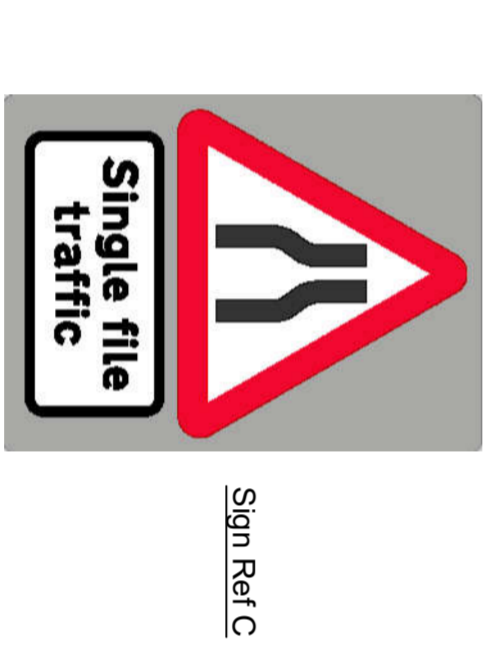
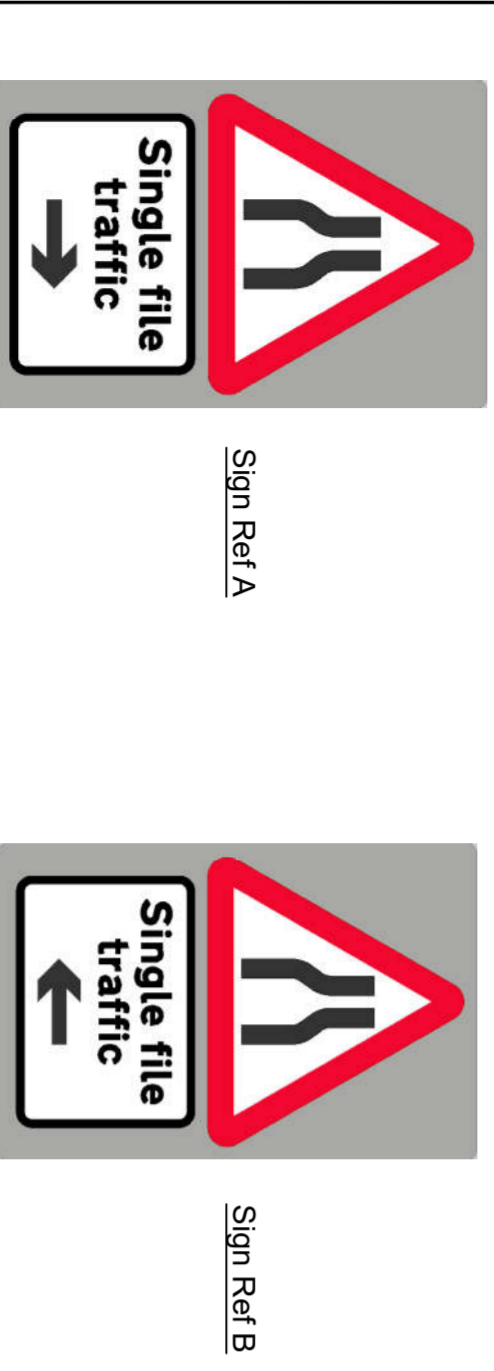
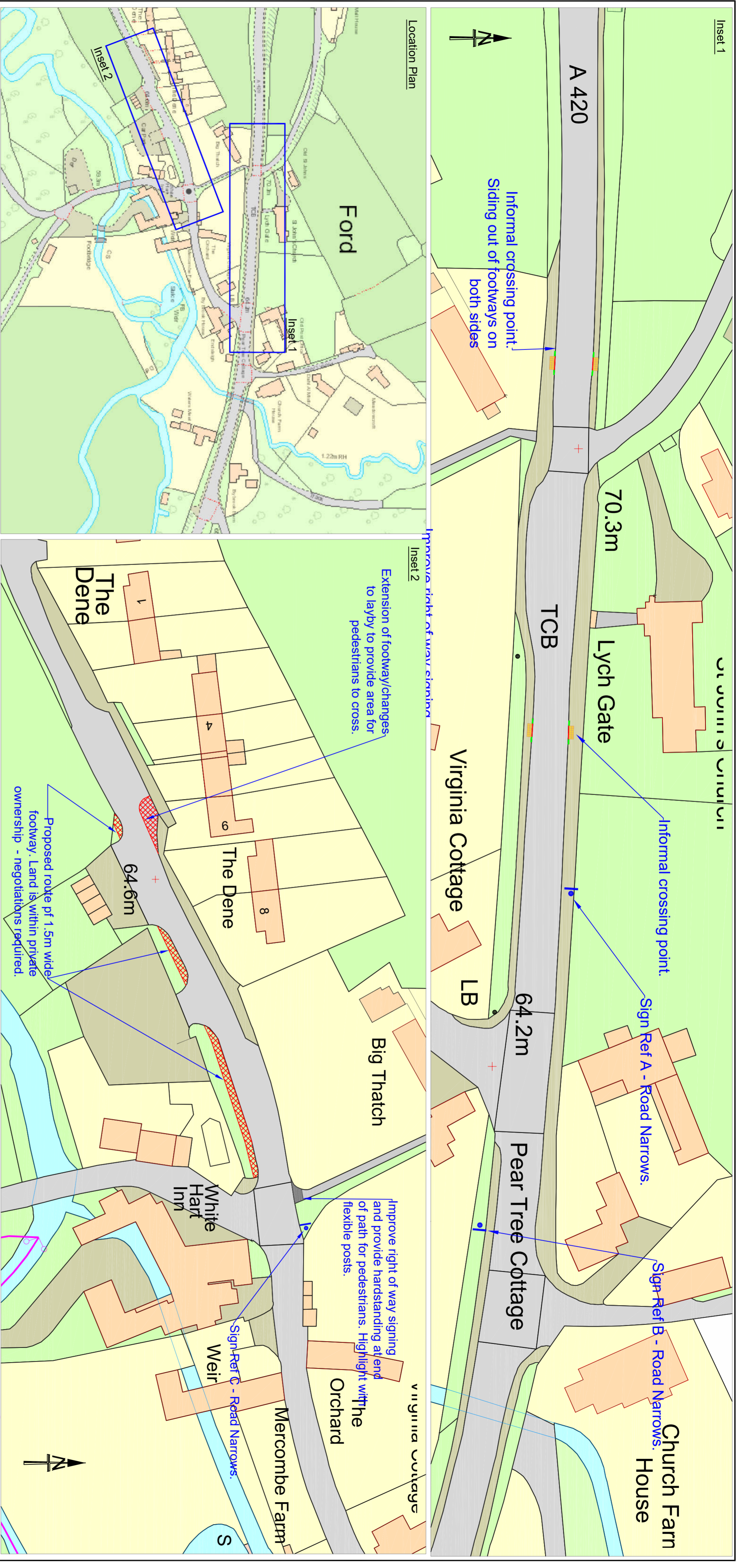
## Issue Details

<b>Location of Issue:</b>	C86 – Yatton Keynell to Grittleton
<b>Community Area:</b>	Chippenham
<b>Parish or Town Council:</b>	Grittleton
<b>Nature of Issue:</b>	
Ryleys Farm is accessed from a private road from the C86 to the north of the M4 motorway bridge, to the south of the motorway there is another entrance way to Lakeside Farm. The C86 is a national speed limit road (60 mph). Ryleys Farm consists of a development of 9 properties with 2 vehicles per property, the development is also accessed by horseboxes and agricultural vehicles. Lakeside Farm is accessed by various commercial vehicles. Neither turning is obvious and the Parish Council request that “Concealed Entrances” signs are placed in each direction.	
<b>How long has it been an issue?</b>	Years
<b>What would you like done to resolve this issue?</b>	
Signage – “Concealed Entrances”	
<b>Have you been in touch with your local Wiltshire Councillor? (Yes/No)</b>	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

<b>Town or Parish Council Comments:</b> (To be completed by Town or Parish Council only)
Issue raised at Grittleton PC meeting 16 <sup>th</sup> November 2021, PC request CATG look at the issue of signage and produce costings.



NOTES:

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PROJECT: CHIPPENHAM TOWN COUNCIL  
PEDESTRIAN CROSSING IMPROVEMENTS

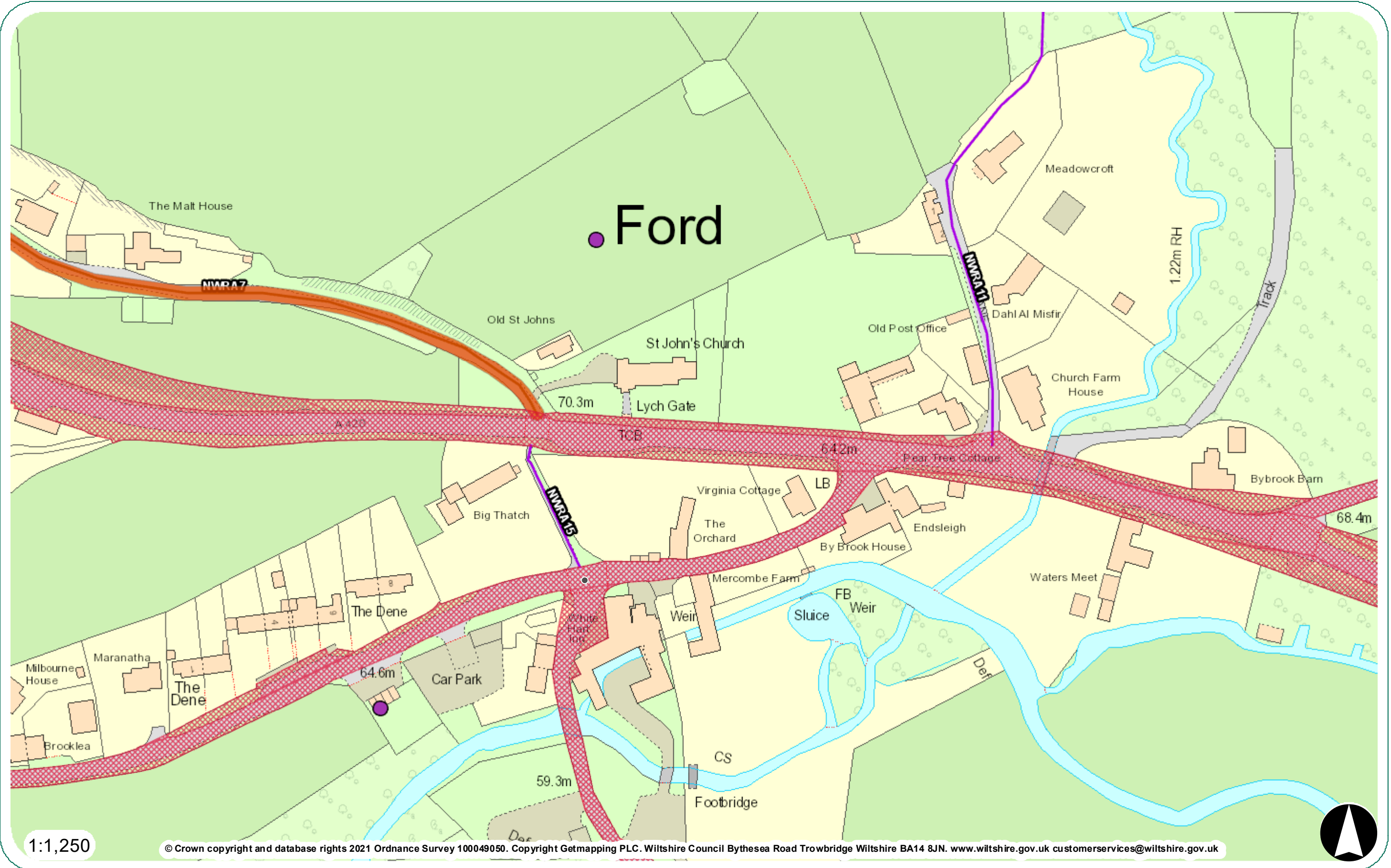
DRAWING TITLE: PRELIMINARY OPTIONS

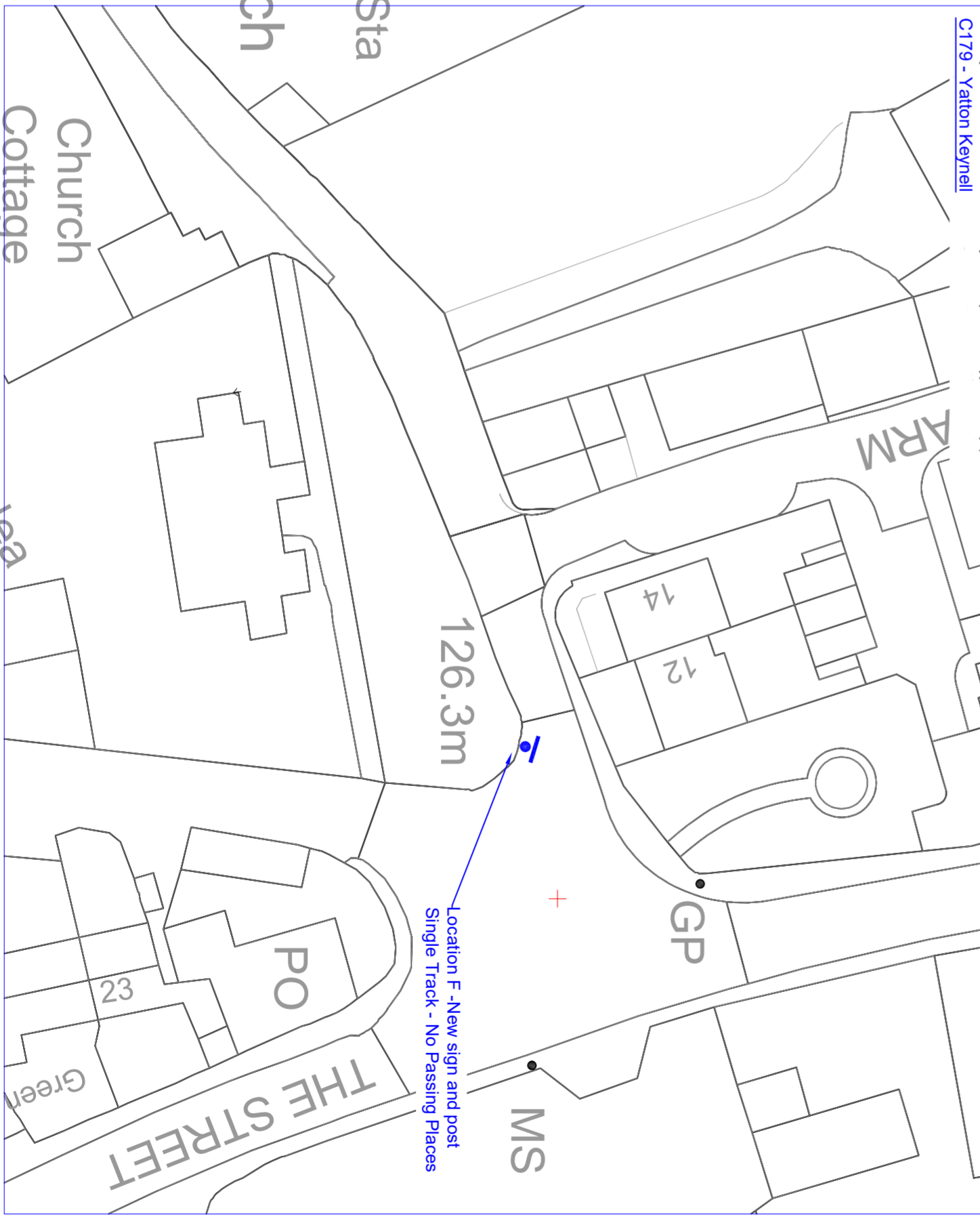
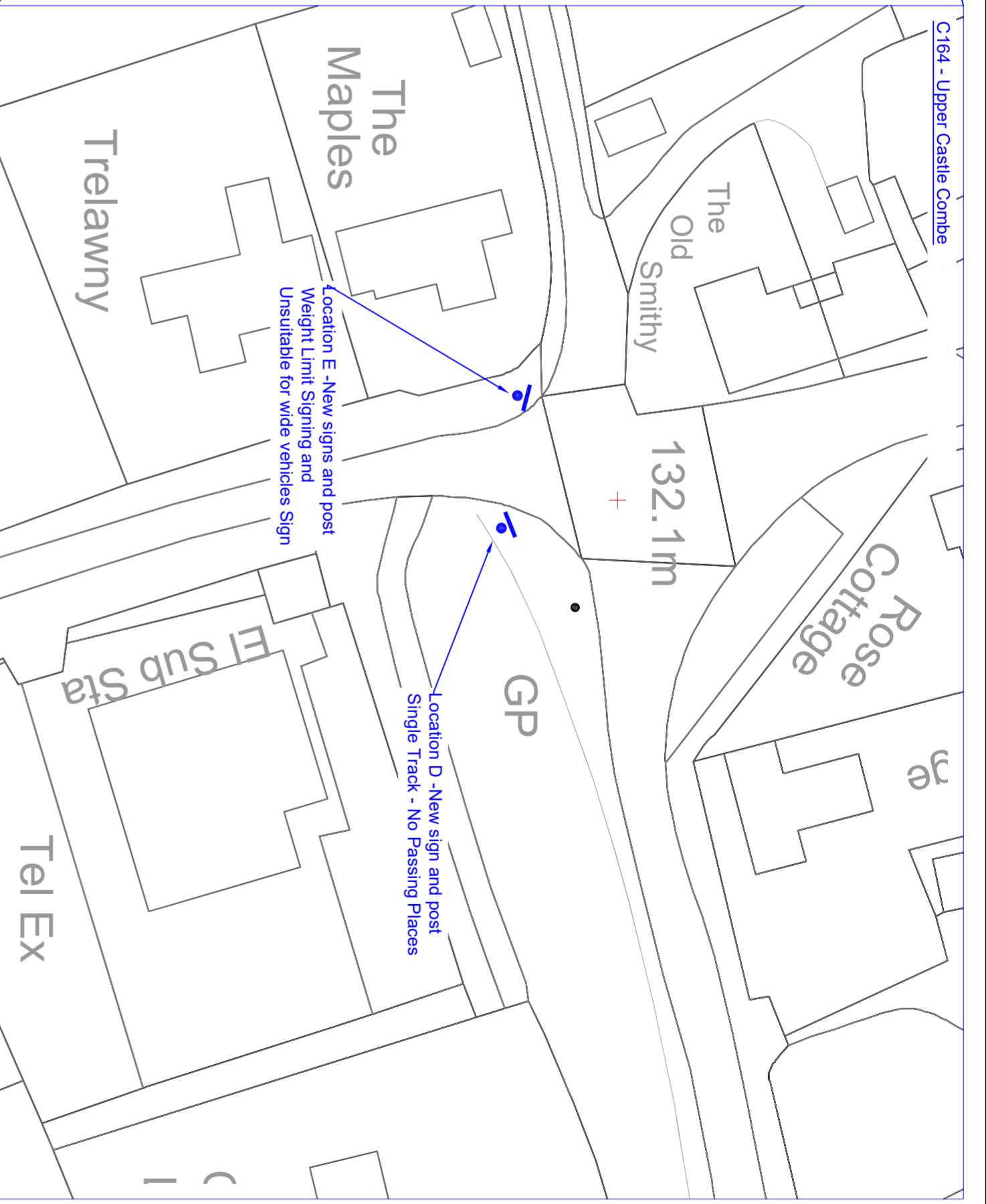
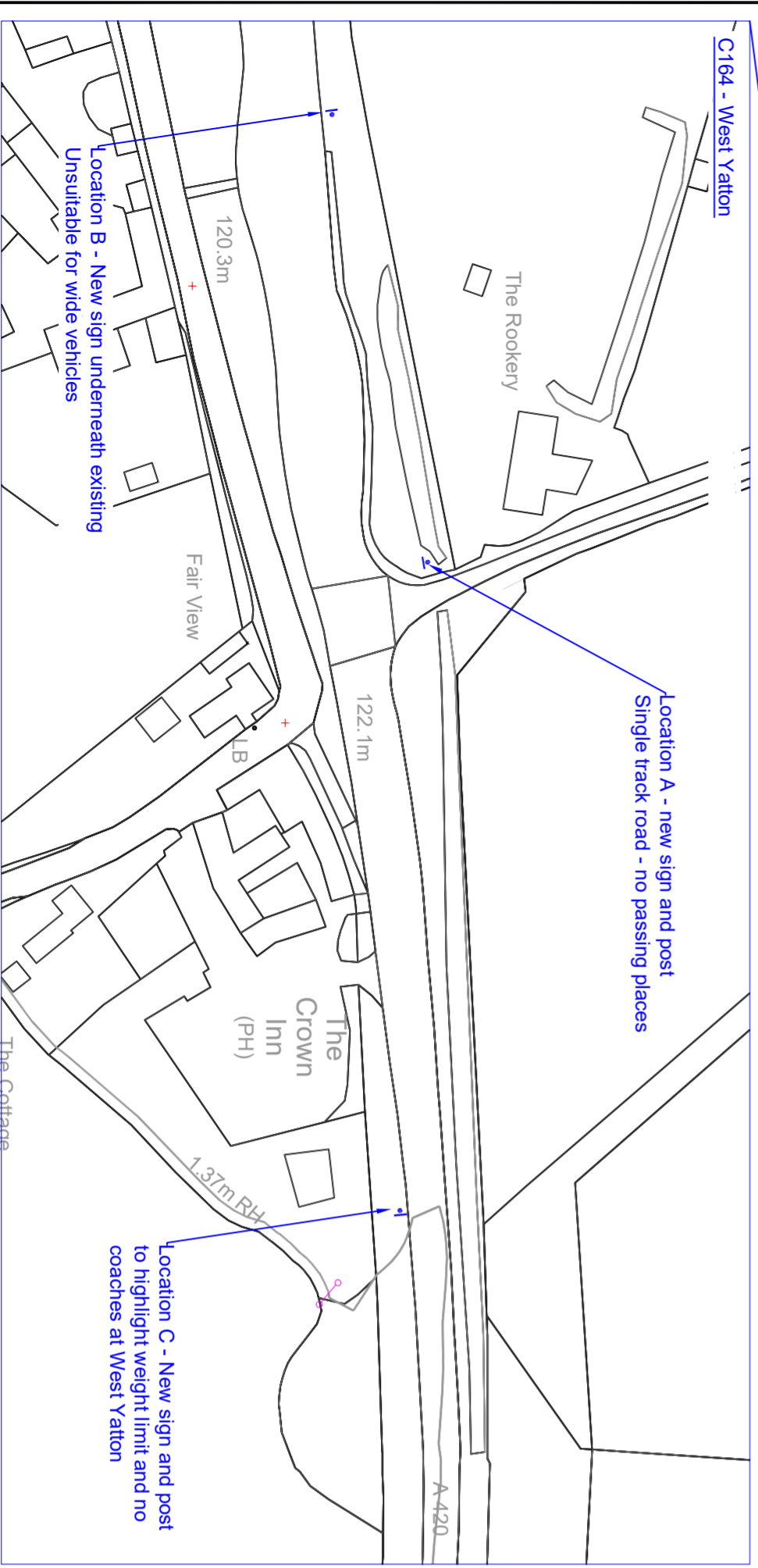
SCALES: NTS  
DRAWING No: 001  
SHEET SIZE: A2  
REVISION: 0

DISCUSSION

Wiltshire Council  
Traffic & Network Management  
County Hall, Business Road, Trowbridge  
Wiltshire, BA14 8JD  
Tel: 0300 456700  
Website: www.wiltshire.gov.uk

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Wiltshire Council (10004950) 2020





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 Wiltshire Council (0004000) 2020

REV	DATE	BY	CHKD	APP'D	DESCRIPTION
0	02/21	KR	.....		ORIGINAL

DRAWING PURPOSE:  
**DRAFT**

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**Traffic & Network Management**  
 County Hall, Bythesea Road, Trowbridge  
 Wiltshire, BA14 8JD  
 Tel: 0300 4560100  
 Website: www.wiltshire.gov.uk

PROJECT:  
**Chippenham CATS**  
 C164 - Chippenham West Yatton

DRAWING TITLE:  
 Proposed signing locations

SCALES:	NOT TO SCALE	SHEET SIZE:	A2
DRAWING No:	001	REVISION:	0
FILE REF:			

<b>Report To</b>	<b>Chippenham Area Board</b>
<b>Date of Meeting</b>	<b>Monday, 14 March 2022</b>
<b>Title of Report</b>	<b>Chippenham Area Grant Report</b>

## Purpose of the Report

- To provide detail of the grant applications made to the Chippenham Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

## Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> 2021/22	£ 67055.00	£ 30500.00	£ 7700.00
<b>Awarded To Date</b>	£ 45678.98	£ 30341.00	£ 5500.00
<b>Current Balance</b>	£ 21376.02	£ 159.00	£ 2200.00
<b>Balance if all grants are agreed based on recommendations</b>	£ 1216.02	£ 159.00	£ 1200.00

## Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG390</a>	Community Area Grant	Heritage Trails Project	Heritage Trails Leaflet Reprint	£2600.00	£420.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>            Back in early 2019 the Heritage Trail Project approached both the Corsham and Chippenham Community Area Boards for grants to support the development of a series of eight Heritage Trails to encourage the local community and visitors to appreciate the historical environment and experience the natural beauty of our North Wiltshire countryside. Since then, the Project has delivered the eight way marked Trails, improved the Public Rights of Way, with the assistance of the Cotswold Voluntary Wardens and Northwest Wiltshire Ramblers, and has had two print runs of the eight Trail leaflets totalling 32,000 leaflets. We are now down to our last box of each of the eight Trail leaflets, approx. 360 of each. We believe the continued delivery of these of Heritage Trails aligns well with both the Chippenham and Corsham Town Council Strategic Plan to promote health and wellbeing. Especially over the past 2 years when the Trail leaflets have enabled our local communities to explore their local environment due to the necessary travel restrictions. In addition, the project has supported both directly and indirectly several other organisations and programmes that include, but not limited to: Walking for Health, Corsham Walking Festival, Walkers are Welcome (Corsham is a member of this Association and the Heritage Trails have been mentioned and commented on in the last two annual returns) and the Cotswolds National Landscape. Therefore, we would like to apply for funding for an update to the trail's information and a third print run of 2000 leaflets for each of the eight trails. We have obtained costings from Pear Tree Studio's for the printing which comes to £2450 and await their costs for minor updates to the leaflet information which I estimate at £150. Total cost = £2600. The breakdown of funding is proposed below: Heritage Trail Project - £520 Cotswold National Landscape, Wardens Countryside Fund Grant (yet to be applied for) - £400 Leaving £1680 to be split between grants from the CABs of: Corsham CAB - £1260 Chippenham CAB - £420 The CAB figures are based on that ¾ of the leaflets are linked to the Corsham CAB and ¼ are linked to the Chippenham CAB.</p>					
<a href="#">ABG527</a>	Community Area Grant	Sheldon Road Methodist Church	Sheldon Road Methodist Church Energy Saving Project	£29983.00	£5000.00
<p><b>Project Summary:</b>            The project is to install solar panels and battery on a roof of the church and to install secondary double glazing in the older windows.</p>					
<a href="#">ABG529</a>	Community Area Grant	Chippenham Cycle Network Development Group	Cycle path chicane barrier removals	£6000.00	£3000.00
<p><b>Project Summary:</b>            Please note: This application is for a portion of the £10,000 grant funding set aside for capital projects to tackle climate change. Transport is the biggest contributor to greenhouse gas emissions in Wiltshire. Cycling represents a low-cost alternative to the car for many short journeys, for those who are able to. To get more people cycling their short journeys in Chippenham, we need a network of safe car-free or quiet routes that will be attractive to all potential users. Unfortunately, some of Chippenham's existing cycle routes have chicane barriers in them (see image attached to funding application for an example). These hinder or exclude certain (potential) users of the paths, thereby making it less likely that these people will make journeys by bicycle/tricycle. These barriers are in some cases also illegal under the Equality Act 2010, meaning Wiltshire Council could face thousands of pounds in damages if a disabled person was to take it to court. The Chippenham Cycle Network Development Group has been working with Chippenham CATG to have all chicane barriers removed from Chippenham's cycleways, and replaced where necessary with bollards or other safety interventions that protect path users, but importantly, do not exclude any legitimate path users in the way chicane barriers do. CATG terms of reference stipulate that CATG funds can only be spent on works on land under the control of Wiltshire Council's Highways department. Of the 10 chicane barriers we have identified, 6 are on Highways land, and we have secured funding and approval for these to be removed, including via CATG. The remaining 4 are on land under the control of Wiltshire Council's Rights of Way (RoW) department. CATG rules mean that CATG funds cannot be used to fund the barrier removal works on this land, since it is not 'highway'. We therefore need to raise the funds for the removal of the remaining barriers, to enable us to complete this vital accessibility project, and thereby make Chippenham's cycleways significantly more inclusive and attractive. The total cost of this project includes: * Removal of the chicane barriers * Replacement with bollards * Other safety measures to protect people walking, wheeling and cycling, on a site-by-site basis. This includes tactile paving, surface markings and signage</p>					
<a href="#">ABG530</a>	Community Area Grant	Chippenham Town Council	Chippenham Town Centre CCTV System	£37763.00	£3500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  Chippenham Town Council has this year invested £34,264 into upgrading the CCTV infrastructure and is keen to work with partners to build upon further CCTV coverage in areas needed. Chippenham Youth Council has raised concern regarding young people feeling safe around the Olympiad and the installation of refreshed cameras at Monkton Park would be beneficial to the local community.</p>					
<a href="#">ABG546</a>	Community Area Grant	Spero community food bank	Spero Food Bank	£6000.00	£3000.00
<p><b>Project Summary:</b>  To provide better facilities for our community food bank. We need a storage shed, an awning to protect from the weather and better community notice boards.</p>					
<a href="#">ABG551</a>	Community Area Grant	Avon Needs Trees	Protecting 10000 trees in a biosecure way	£2500.00	£1250.00
<p><b>Project Summary:</b>  This new project is to protect the 10,000 trees recently planted at Stanley Lane, which was supported by Chippenham Area Board and Chippenham Town Council. This involves mulching around the trees to protect them. This is a smaller operation than at Hazeland as we have used mulch mats, but a smaller amount of mulch is needed to help control weeds (without chemicals), to retain moisture to help tree survival and to prevent soil erosion. To ensure biosecurity a combination of purchased pre-treated mulch and donated mulch is used. Donated mulch needs received limited treatment on site.</p>					
<a href="#">ABG550</a>	Health and Wellbeing Grant	Chippenham Library	Chippenham Library Pause and Relax activities	£11729.00	£3990.00
<p><b>Project Summary:</b>  A 2021 survey revealed that 50% of the customers considered that the Chippenham library supports their health &amp; well-being. As part of the team plan to create of a vibrant communal high street location where customers can meet, learn, develop skills and engage in culture we are aiming to provide a more welcoming 'Pause and Relax' area where customers will stop, stay and socialise. The area can also be used for informal health and wellbeing drops-in by practitioners and local partners to assist in alleviate social isolation, improve community cohesion &amp; support social mobility. The grant would also enable purchase of storage equipment for a new Lego club to assist the development of STEM physical and mechanical skills in a library setting. It is proposed that this will be a multi-generational activity engaging teenage volunteers to support children and parents at the club.</p>					
<a href="#">ABG554</a>	Health and Wellbeing Grant	OUR TIME PROJECT	Movement and inspire film for elders Chippenham	£1000.00	£1000.00
<p><b>Project Summary:</b>  Film for elders Chippenham : To deliver a high quality interactive film for elders in a residential home Seymour House Order of Saint Johns care trust in Chippenham working closely with Hayley the activities coordinator encouraging physical and mental stimulation in these times of isolation. Working closely with the home of Saint Johns care trust and continuing a good relationship with the home the bespoke film will be interactive and creatively sensitive ; working to the needs and different levels of residents taking into consideration their physical abilities and mental cognitive abilities. The aim is to inspire and stimulate both physically and mentally using visualisation and theatrical creative themes working through gentle movement . Working with active elders, less active and bed bound elders who require sensitive stimulation and breathing exercise specially after covid. Working through creative stimuli written, produced and delivered by the Our Time Project experts. Ultimately the work will be uplifting , and reaching out in these times of isolation. The film can be used on numerous occasions reaching as many elders as possible. Based in Wiltshire, OUR TIME PROJECT Company delivers high quality theatre and movement workshops to elderly communities. We specialise in working with very frail elders (both physically disabled and active), those who have endured strokes, and those who suffer from dementia. Each workshop is a unique experience, tailor-made to the needs and requirements of each group. It is the ethos of the company to have an innovative approach to ensure life-enhancing interactive creative work See website <a href="http://www.ourtimeproject.com">www.ourtimeproject.com</a></p>					

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## 2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## 3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## Report Author

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